

工作證申請操作說明

SOP HƯỚNG DẪN CÁCH GIA HẠN GIẤY PHÉP LAO ĐỘNG

登入網址:

<https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=StdLoginPage>

輸入帳號，密碼-->點選登入

Nhấp vào link liên kết trên và nhập thông tin tài khoản và mật khẩu để đăng nhập

學生登入 Student Login

請輸入帳號 Please enter your account.

帳號 : TÀI KHOẢN
Account

系統密碼 : MẬT KHẨU
Password

☐ 顯示密碼

驗證碼 : NHẬP MÃ XÁC THỰC
Verification Code

2152

重新產生驗證碼 Refresh Verification Code

登入 Sign In 取消 Cancel 初次登錄 First-time registration

忘記密碼或解鎖 Forgot Password or Unlock a user account ||

學生帳號維護 Student Account Maintenance ||

外國專業人員工作許可申請 Work Permit for Professional Workers ||

僑外生工讀許可申請 Work Permit for Students ||

Chon New application → 260 student application



勞動部勞動力發展署
外國專業人員工作許可申辦網
Workforce Development Agency EZ Work Permit

建檔人 Built by G 登出

公告Announcement 基本資料維護Basic Information Maintenance 案件新增及管理New Application and Management 檢測與下載Card Reader Test and Download 相關連結Related Link

公告 Announcement > 005_最新訊息Latest News

260_學生案件管理_260_Student Application Management

261_行動裝置檢視專區

最新訊息 latest news

系統公告/新聞	發佈日期 release	標題 title
系統公告system announcement	115-06-10	【申辦網客服信箱變更通知】即日起「舊信箱」停止服務，統一使用「新信箱：ezwp@ezwpmail.wda.gov.tw」。
系統公告system announcement	111-08-29	為強化資訊安全保護措施，自111年8月15日起禁止來自中國大陸、香港、澳門及俄羅斯等國家或地區之IP連接本部『外國專業人員工作許可申辦網』。

1 Records from 1 to 2 of 2



勞動部勞動力發展署
外國專業人員工作許可
申辦網

Workforce Development
Agency EZ Work Permit

建議使用 Chrome

請將螢幕解析度設定為 1920*1080 將可得到較佳的效果。

申請規定客服專線：(02)8993 6000

勞動力發展署服務地址：24219 新北市新莊區中平路439號南棟4樓

有關申請案件之訂、補正疑義，請逕洽訂、補正通知所載承辦人員。

Suggest to use Chrome

Please set your screen resolution at 1920*1080 for a better effect.

Telephone of Workforce Development Agency：(02)89936000

線上系統電話服務時間：週一至週五 上午8時30分至12時00分，下午13時30分至17時30分

線上系統客服專線：0800-881-339 預約回電服務

線上系統客服電子信箱：ezwp@ezwpmail.wda.gov.tw

Online System Telephone Service Hours：8:30 to 12:30 and 13:30 to 17:30, Monday to Friday

Online System Customer Service Hotline：0800-881-339

Online System Customer Service E-mail:ezwp@ezwpmail.wda.gov.tw



高中及大學應屆畢業生（含延畢生）許可期限至同年 6 月 30 日止。

但有下列情事之一，得延長許可期限至 9 月 30 日：

- (1) 應屆畢業生或延畢生有暑修或延畢之需要，由學校或（系）所出具相關證明。
- (2) 僑外生若考取大學或研究所，加附由錄取學校出具該生已完成報到手續之證明文件。

The validity of permit for new graduate of high school and university (graduate with postpone graduation included) is 30 June at the year.

However, it can be extended to 30 September for one of the following events:

- (1) New graduate or graduate with postpone graduation requires summer courses or postpone graduation with relevant certificate issued by the school, department or institute.
- (2) Those overseas Chinese, ethnic Chinese and foreign students who were admitted to graduate school shall attach certificate relevant to registration by the school.

請注意！撤回申請係指放棄本次申請案，撤回申請後審查費不予退還，如欲再次申請，須重新繳交審查費。若您想修改申請資料或重新上傳文件，請聯絡案件承辦人將案件退回，勿使用本功能。

Attention! Cancellation of the application refers to the abandonment of this application. The examination fee will not be refunded after the application is cancelled, and you must pay the examination fee once more if you want to re-apply. Supposing you want to modify the application information or re-upload the file, please contact the case undertaker to return the case. Do not use this function.

案件申請列表 list of application **新增申請案件 add application** 新增資料變更申請案 紙本申請案線上補件(陳述意見)作業

案件序號	功能連結	收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type
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Nhấp chọn [add application]



勞動部勞動力發展署
外國專業人員工作許可申辦網
Workforce Development Agency EZ Work Permit

建檔人 Built by: 登出

公告Announcement 基本資料維護Basic Information Maintenance 案件新增及管理New Application and Management 檢測與下載CardReaderTest and Download 相關連結RelatedLinks

約定同意收受電子公文

Agreement on Electronic Service

本部依電子簽章法規定，於取得您「同意」後，就您於本申辦網所辦理之工作許可申請案件，經本部核准後，將以電子公文方式送達許可函，並自發文日起以電子郵件通知您領取電子公文，您得於發文後次日起算法定期間，惟不予核發工作許可時，仍將以紙本公文寄發；逾期未領件者，系統將關閉「領取電子公文」功能，本部逕改以紙本公文寄發許可函。

如您「不同意」以電子公文方式送達許可函，則您於本申辦網所辦理之工作許可申請案件，經本部核准後，將以郵寄方式寄發紙本公文許可函。

According to Electronic Signatures Act, through online application, the work permit issued will be sent in electronic official document with your consent. An email will be sent when the permit is issued to inform you to come to the system and click "download the official document". The statutory period therefor shall begin to run from the date following the day on which such electronic documents are downloaded. Nevertheless, in the case of refusal to issue the work permit, the system will take down the electronic documents and deliver the official documents in hard copy by registered mail.

If you do not agree to the electronic service, the work permit will then be sent in hard copy by registered mail.

同意agree

不同意disagree

系統訊息

案件新增成功!提醒您，儲存後自
案件修改日起保存七日! Add
new application!Saved
application without
submission only kept for 7
days!

OK



個人基本資料 personal information

申請人姓名(中文) Name of applicant(Chinese)		修改個人基本資料 Edit personal profile
申請人姓名(英文) Name of applicant(English)		
性別 Gender	(M) 男	
國籍(地區) Nationality (or region)	(033) 越南 VIET NAM	
護照號碼 Passport number		
統一證號 UI number		
出生年月日 Date of birth		修改個人基本資料 Edit personal profile
聯絡電話 Phone number		修改個人基本資料 Edit personal profile

[資料暫存 save application](#)[離開\(不儲存\) Discard and leave the page.](#)[下一步 next step](#)

Xác nhận lại thông tin cá nhân (Họ tên tiếng Việt/tiếng Trung, giới tính, Số hộ chiếu, số thẻ cư trú, ngày tháng năm sinh, số điện thoại).
→ Nếu đều chính xác nhấn [下一步]

Nếu thông tin có sai, cần chỉnh lại thì bấm vào 1 chỗ bất kỳ có chữ [修改個人基本資料] → chỉnh sửa thông tin → Lưu 儲存



學校就讀資料 school information

「*」標記者為必須填寫的欄位 mark must not be empty

就讀學校 School attended	敏實科技大學 Minth University of Science and Technology				修改個人基本資料 Edit personal profile
*日夜別 Day/Night	日間部 Day School				
*系別 Faculty	智慧車輛與能源系				
身分別 identity	外國留學生-學士(4年制) foreign students - 4-year universities				Edit personal profile
*年級 year	大學(4年制) 4-year university	2	年級 year	上學期 First semester	預定修業年限 expected study years 4 年 year
預定修業年限欄位填寫說明：請依您所就讀系所學制詳實填列本欄位，例如學士4年制者，本欄位請填寫4，特殊學制如醫學系6年制者，則請填寫6。 請注意！本欄位之填寫將影響許可期間之核定，請務必確實填寫。 Attention! The filling of this field will affect the approval of the permit period. Please fill it in truthfully.					
*學校校區所在地址 School Address	307 新竹縣 芎林鄉 大華路一號				

School Address (địa chỉ ở hiện tại): lần lượt điền 307 / 新竹縣 / 芎林 / 大華路1號

[上一步 previous](#)

案件暂存 save application

離開(不儲存) Discard and leave the page.

下一步 next step

系別Faculty: Điền tên Khoa ngành đang học:

- 智慧製造工程系 Khoa Trí tuệ nhân tạo
- 智慧車輛與能源系 Khoa Ô tô / Xe
- 人工智慧應用工程學程系 Khoa AI
- 餐飲管理系 Khoa NHKS

系別Faculty: Tên Khoa ngành đang học viết tắt như sau:

- 智慧製造工程系 <--> 智工系
- 智慧車輛與能源系 <--> 智車系
- 人工智慧應用工程學程系 <--> 智慧系
- 餐飲管理系 <--> 餐飲系



Thời gian gia hạn:

Đợt 1: từ ngày 01 tháng 10 của năm hiện tại đến 31 tháng 03 của năm sau

Đợt 2: từ ngày 01 tháng 04 của năm hiện tại đến 30 tháng 09 của năm hiện tại

工作許可申請資料 application form of work permit information

「*」 標記者為必須填寫的欄位 mark must not be empty

申請類別 application category	外國留學生 foreign students 若申請類別錯誤請於[學生個人資料維護]身分別做更正 If the application category is mistaken, please go to Student Personal Information Maintenance to change the Identity.	修改個人資料 Edit personal profile
申請類別適用對象 applicable object of application category	您須為依「外國學生來臺就學辦法」且就讀於公立或已立案私立大專校院之外國留學生。 You are foreign student, as referred to in Subparagraph 1 of Article 50 of The Act, and shall conform to the qualifications as set forth in the Regulations on	
*申請項目 application type	工作許可 work permit	
前次許可期間	2026/04/01 至 to 2026/09/30	
*申請許可期間 Application time	2026/10/01 (西元yyyy/MM/dd) 至 to 2027/03/31 (許可期間最長1年) (valid for one year maximum)	
*工作許可函公文領取方式 Way of receiving the official document	☒ 電子公文 Electronic official document ☐ 郵寄學校 Delivery (to the school) ☐ 親自領取 Pick up in person	
工作許可函行動裝置檢視 View your work permit on the mobile devices.	☐ 否 NO ☒ 是 YES	
如點選「是」，請併同輸入您的手機號碼，您可於申請案件經本部核准後，以行動裝置登入本申辦網，使用「行動裝置檢視」功能，屆時系統將寄送驗證碼至本案所填之手機號碼，並於完成驗證程序後，當行動裝置直立時，顯示畫面為QRcode，可供雇主掃描驗證；當行動裝置橫置時，顯示畫面為QRcode，可供您掃描驗證。請將此欄位改點選為「否」。		
If you click "YES", please enter your mobile number. After the application is approved, you can log in to the website on your mobile devices and view the work permit on them. The system will send the verification code to the mobile number you entered, after verifying you can then view your work permit on your mobile devices. The employer can scan the QR code to check details. When you rotate the screen to landscape (horizontal), the information of the work permit will display. Click "NO" if you don't want to view your work permit on your mobile devices.		
備註 Memo		

若為親自領件者，約定取件人應列印親自領件回條(申請書頁面下方處)並黏貼約定取件人身分證(護照或居留證)正、反面影本，於系統指定日期內至本部領件櫃台（臺北市中正區中華路一段39號10樓）取件。倘於指定期限內未親自領取者，本部將以掛號寄出。

To those who intend to collect the document in person, the designated pick-up person shall pick up the document at the Ministry's pick-up desk (10F., No.39, Sec. 1, Zhonghua Rd., Zhongzheng Dist., Taipei City) with the pick-up receipt printed out from the online application system (at the bottom of application webpage) and attached with photocopies of the front and back sides of the pick-up person's identification card (or passport or resident card). The pick-up procedure shall be completed within the date designated by the system or the document will be sent by registered mail."

上一步 previous

案件暫存 save application

離開(不儲存) Discard and leave the page.

下一步 next step

Up file PDF hộ chiếu, thẻ sinh viên, thẻ cư trú



外國專業人員工作許可申辦網

Workforce Development Agency EZ Work Permit

公告Announcement 基本資料維護Basic Information Maintenance 案件新增及管理NewApplication and Management 檢測與下載CardReaderTest and Download 相關連結RelatedLinks

▶ 案件管理 Application Management > LX011700E 學生案件管理 Student Application Management

Step1. 個人基本資料
Personal information

Step2. 就讀學校資料
School information

Step3. 工作許可申請資料
Application form of work permit information

Step4. 應備文件上傳
Upload file

Step5. 審查費資料
Examination fee information

Step6. 申請案檢視送審
Application review

應備文件上傳 upload file

檔案格式 file format：PDF(單一PDF檔案上傳大小限制：5Mb)

有關應備文件之檢附，請至外國人在臺工作服務網查詢（網址：<https://ezworktaiwan.wda.gov.tw>；首頁>一般外國專業人士在臺工作），或電洽客服人員（電話：(02)8995-6000）；至訂、補正疑義，請逕洽訂、補正通知所載承辦人員。

文件上傳後於送出前，得予刪除，惟前次送審時已上傳文件，不得刪除。After the file is uploaded, it may be deleted before it is sent. However, the file that has been uploaded during the previous submission cannot be deleted.

應備文件 documents for application	檔案 file
護照影本(此為應備文件) Photocopy of Passport/Documents required)	請選擇檔案 please select file
學生證影本 Photocopy of student ID card	請選擇檔案 please select file
居留證正反面影本 Front and back photocopy of the resident certificate	請選擇檔案 please select file
學習語言課程成績證明 Documentation of language courses' grades	請選擇檔案 please select file
教育部專案核准證明 Ratified certification of Ministry of Education	請選擇檔案 please select file
其他(含學校要求文件) Others (including school required documents)	請選擇檔案 please select file

上一步 previous

資料暫存 save application

離開(不儲存) Discard and leave the page.

下一步 next step

1.File hộ chiếu 護照

2.File thẻ sinh viên (2 mặt) đã đóng dấu học kỳ này
學生證雙面

3.File thẻ cư trú (ARC 2 mặt) 居留證雙面

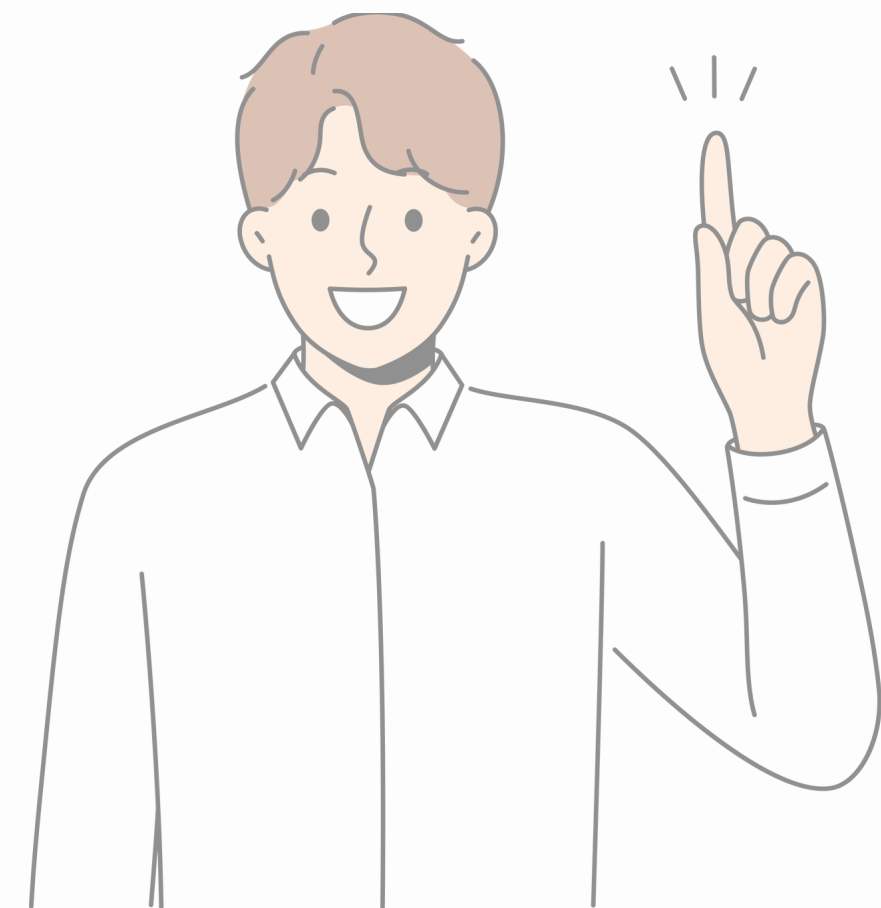
Up file xong
nhấn [下一步]

PHƯƠNG THỨC THANH TOÁN:

CÓ 3 PHƯƠNG THỨC NỘP PHÍ GIA HẠN GIẤY PHÉP LAO ĐỘNG:

-  TAIWAN PAY
-  NỘP TIỀN TẠI BƯU ĐIỆN
-  THANH TOÁN BẰNG ATM

SINH VIÊN CÓ THỂ LỰA CHỌN 1 TRONG 3 CÁCH PHÙ HỢP.



A. 台灣Pay繳費 Cách nộp tiền qua TaiwanPay

Step1. 個人基本資料 Personal information	Step2. 就讀學校資料 School information	Step3. 工作許可申請資料 Application form of work permit information	Step4. 應備文件上傳 Upload file	Step5. 審查費資料 Examination fee information	Step6. 申請案檢視送審 Application review
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審查費資料 examination fee	
「*」 標記者為必須填寫的欄位 mark must not be empty	
*繳費方式 Payment	☐ 郵局繳費 payment by post office ☐ ATM繳費 payment by ATM ☒ 台灣Pay繳費 payment by Taiwan Pay
台灣Pay繳費 payment by Taiwan Pay	案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。 Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions. 台灣Pay繳費請於QRcode有效時間內完成繳費，俾利辦理文件審查事宜；倘有重複繳費或誤繳情事，請將載具上交易明細截圖印出後，向勞動部勞 Please complete the payment while the QR code is valid. If you overpay or pay incorrectly for the application, please keep the screenshot of the payment detail apply for refund to the Workforce Development Agency.
審查費金額 amount of examination fee	100
上一步 previous 案件暫存 save application 離開(不儲存) Discard and leave the page. 下一步 next step	

Bước 1:

Nếu có sử dụng TaiwanPay
thì nhập chọn hình thức này
→ Ấn Next step

Lưu ý: Taiwan Pay là 1 app
thanh toán, không phải Ngân
hàng Taiwan nhé.



▶ 案件管理 Application Management > LX011900E 學生案件管理 Student Application Management					
Step1. 個人基本資料 Personal information	Step2. 就讀學校資料 School information	Step3. 工作許可申請資料 Application form of work permit information	Step4. 應備文件上傳 Upload file	Step5. 審查費資料 Examination fee information	Step6. 申請案檢視送審 Application review
審查費資料 examination fee					
「*」 標記者為必須填寫的欄位 mark must not be empty					
*繳費方式 Payment	☐ 郵局繳費 payment by post office ☐ ATM繳費 payment by ATM ☒ 台灣Pay繳費 payment by Taiwan Pay				
台灣Pay繳費 payment by Taiwan Pay	案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。 Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions. 台灣Pay繳費請於QRcode有效時間內完成繳費，俾利辦理文件審查事宜；倘有重複繳費或誤繳情事，請將載具上交易明細截圖印出後，向勞動部勞動力發展署申請退還。 Please complete the payment while the QR code is valid. If you overpay or pay incorrectly for the application, please keep the screenshot of the payment detail apply for refund to the Workforce Development Agency.				
審查費金額 amount of examination fee	100				
上一步 previous 案件暫存 save application 離開(不儲存) Discard and leave the page. 下一步 next step					
勞動部勞動力發展署 外國專業人員工作許可 申辦網 Workforce Development Agency EZ Work Permit 建議使用 Chrome 請將螢幕解析度設定為 1920*1080，將可得到較佳的中視設定畫面專線：(02)8995 6000 勞動力發展署服務地址：24219 新北市新莊區中平路419號市廳4樓 有關申請案件之訂、補正疑義，請逕洽訂、補正通知所職承辦人員。 Suggest to use Chrome Please set your screen resolution at 1920*1080 for a better effect. Telephone of Workforce Development Agency：(02)89956000 線上系統電話服務時間：週一至週五 上午8時30分至12時00分，下午13時30分至17時30分 線上系統客服專線：0800-881-339 預約回電服務 線上系統客服電子信箱：ezwp@ezwpmail.wda.gov.tw Online System Telephone Service Hours：週一至週五 上午8:30 to 12:30 and 13:30 to 17:30, Monday to Friday Online System Customer Service Hotline：0800-881-339 Online System Customer Service E-mail:ezwp@ezwpmail.wda.gov.tw					

確認視窗 Window confirm

請確認是否儲存？Do you wish
to save the data?

Bước 3:

確認Yes

取消Cancel

系統訊息

您必須繳費且經系統對帳成功，
才能送出申請案。
繳費方式如下：
臺灣Pay:請您必須在產製QR-
code的5分鐘內完成繳費，經系
統對帳成功，才能成功送出申請
案。(系統將於繳費後隔日中午對
帳)
請您確認繳費方式，若有修改或
更換繳費方式，可能造成重複繳
費之情形。
申請案費用:新台幣100元。
諮詢電話:02-2380-1720。
Your application will be sent
out only if you have paid the
fees and the system
reconciles successfully.
Fee payment methods：
Taiwan Pay: payment should
be completed within 5
minutes after generating the
QR code, and application will
be sent out if the system
reconciles successfully
(system will reconcile on the
next day after remittance).
Please confirm your payment
method. If you change the
payment method, duplicated
payment might happen.
Payment amount: NTD\$100.
Information hotline: 02-2380-
1720.

Bước 2:

OK

Personal information

School information

Application form of work permit information

Upload file

Examination fee

個人基本資料 personal information

申請人姓名(中文) Name of applicant(Chinese)

黎

申請人姓名(英文) Name of applicant(English)

LY

性別 Gender

Male

國籍(地區) Nationality (or region)

(033) 越南 VIET NAM

護照號碼 Passport number

統一證號 UI number

出生年月日 Date of birth

聯絡電話 Phone number

0900

學校就讀資料 school information

就讀學校 School attended

敏實科技大學 Minth University of Science and Technology

日夜別 Day/Night

日間部 Day School

系別 Faculty

智慧車輛與能源系

身分別 identity

外國留學生-學士(4年制) foreign students - 4-year universities

年級 year

大學(4年制) 4-year university 2 年級 year 上學期 First semester

年級 year

預定修業年限 expected study years 4 年 year

工作許可申請資料 application form of work permit information

申請類別 application category

外國留學生 foreign students

申請項目 application type

工作許可 work permit

前次許可期間

2026/04/01

至 to

2026/09/30

申請許可期間 Application time

2026/10/01 至 to 2027/03/31

工作許可函公文領取方式

電子公文 Electronic official document

工作許可函行動裝置檢視

是 YES

行動裝置聯絡電話 mobile phone number

0900484172

備註 Memo

審查費資料 examination fee

繳費方式 Payment

台灣Pay繳費 payment by Taiwan Pay

對帳結果

未入帳

審查費金額 amount of examination fee

NT\$100

應備文件 documents for application

護照影本(此為應備文件) Photocopy of Passport/Documents required

已上傳 Uploaded

學生證影本 Photocopy of student ID card

已上傳 Uploaded

居留證正反面影本 Front and back photocopy of the resident certificate

已上傳 Uploaded

學習語言課程成績證明 Documentation of language courses' grades

無

教育部專案核准證明 Ratified certification of Ministry of Education

無

其他(含學校要求文件) Others (including school required documents)

無

審查費資料修改Revise examination fee

繳費方式 Payment

對帳結果

審查費金額 amount of examination fee

台灣Pay繳費 payment by Taiwan Pay

對帳結果

審查費金額 amount of examination fee

NT\$100

繳費方式 Payment

台灣Pay繳費 payment by Taiwan Pay

對帳結果

未入帳

審查費金額 amount of examination fee

NT\$100

應備文件 documents for application

護照影本(此為應備文件) Photocopy of Passport/Documents required

已上傳 Uploaded

學生證影本 Photocopy of student ID card

已上傳 Uploaded

居留證正反面影本 Front and back photocopy of the resident certificate

已上傳 Uploaded

學習語言課程成績證明 Documentation of language courses' grades

無

教育部專案核准證明 Ratified certification of Ministry of Education

無

其他(含學校要求文件) Others (including school required documents)

無

經系統對帳審查費成功後，您才能送出申請

Application will be sent out if the system reconciles successfully

上一步 previous

離開 Leave

進行台灣Pay繳費

Bước 4: Xác nhận lại toàn bộ thông tin

Bước 5: Lướt xuống cuối cùng chọn [進行台灣Pay]

Bước xác nhận thông tin trước khi tiến hành chuyển khoản

確認視窗 Window confirm

是否確定台灣Pay繳費?

確認Yes

取消Cancel



Khi xác nhận thanh toán qua Taiwan Pay, sẽ hiện mã QR như này, chú ý thời gian thánh toán chỉ trong 5 phút.



Màn hình hiện thông báo đã thanh toán thành công

系統訊息

繳費成功!
繳費成功!

OK

繳費方式 Payment	台灣Pay繳費 payment by Taiwan Pay
銷帳編號	5600720261462178
審查費金額 amount of examination fee	NT\$1
對帳結果	已入帳(注：系統將於繳費後立即對帳) (Note：system will reconcile immediately after the payment)
應備文件 documents for application	
護照影本(此為應備文件) Photocopy of Passport/Documents required	已上傳 Uploaded
學生證影本 Photocopy of student ID card	已上傳 Uploaded
居留證正反面影本 Front and back photocopy of the resident certificate	已上傳 Uploaded
學習語言課程成績證明 Documentation of language courses' grades	無
教育部專案核准證明 Ratified certification of Ministry of Education	無
其他(含學校要求文件) Others (including school required documents)	無

Bấm Leave 離開 sẽ ra màn hình chọn chuyển tiếp tới trường, cũng là bước sau cùng tự động chuyển đơn lên nhà trường.

離開 Leave

案件序號	功能連結	收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type	公文領取方式 Ways	申請狀態
11500163255				-----			案件建立暫存 New application is saved
11500163083	撤回申請				工作許可 work permit		學校審核中 The school application is under examination

Phải chắc chắn tình trạng đơn đã chuyển thành màu xanh lá cây (tức đang chờ nhà trường xét duyệt) mới thoát ra ngoài và chờ mail thông báo tình trạng xét duyệt.

B. 郵局繳費 Cách nộp tiền tại bưu điện :

98-04-43-04 郵政劃撥儲金存款單												
收款帳號	1	9	0	5	8	8	4	8	金額 (阿拉伯數字)	1	0	0
通訊欄 (限填本次款項用途)										收款戶名 勞動部勞動力發展署聘僱許可收費專戶		
										寄款人 ☒ 他人存款 ☐ 本戶存款		
姓名										✓ (Chien ten)		
地址										307-40 新竹縣芎林鄉大華路 1 號		
電話										✓ (Chien SBT)		
										主管:		
										經辦局收款章戳		
										虛線內備供機器印錄用請勿填寫		

Khi đến bưu điện, lấy tờ này và điền thông tin như hình bên. Sau đó nộp cho nhân viên bưu điện và đóng 100 tệ

Mã hoá đơn (7 số cuối)

Ngày đóng tiền

Mã bưu điện

Sau khi đóng tiền xong giữ lại hoá đơn này

◎寄款人請注意背面說明 ◎本收據由電腦印錄請勿填寫	
郵政劃撥儲金存款收據	
19058848	
勞動部勞動力發展署聘僱許可收費專戶	
收款帳號戶名	
00001315 110/03/09	
004106 1A6 552728	
他人不扣手續費	
110. 3. 09	
趙怡雯	
經辦局收款章戳	



Địa chỉ bưu điện gần trường:

芎林郵局 ← Nhấp vào sẽ xuất hiện gg map

No. 426號, Wenheng Rd, Xinfeng Village, Qionglin
Hsinchu County, 307

Thông tin ví dụ như trong hình lần lượt:

1. 交易日期 Ngày đóng tiền: 1100309

2. 交易局號 Mã bưu điện: 004106

3. 郵政劃撥收據編號

Mã hoá đơn (7 số cuối): 0001315

Step1.
個人基本資料
Personal information

Step2.
就讀學校資料
School information

Step3.
工作許可申請資料
Application form of
work permit
information

Step4.
應備文件上傳
Upload file

Step5.
審查費資料
Examination fee
information

Step6.
申請案檢視送審
Application review

審查費資料 examination fee

「*」標記者為必須填寫的欄位 mark must not be empty

*繳費方式 Payment

☒ 郵局繳費 payment by post office ☐ ATM繳費 payment by ATM ☐ 台灣Pay繳費 payment by Taiwan Pay

郵局繳費 payment by post office

案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。

Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions.

劃撥戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848

Remittance account: Special Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19058848

交易日期 remittance date

111|0921



請輸入民國年月日，例1090101。

Please enter the date in ROC era, for example 1090101.

交易局號 post office of remittance

006148



輸入郵政劃撥收據編號

0000550



enter receipt number of postal remittance

請注意，郵政劃撥收據編號請填最後七碼，並請詳細看完圖示說明，才能方便您順利作業! Please note: if you pay via postal remittance, please fill in the last 7 digits on the remittance receipt and r
procedure!

審查費金額 amount of examination fee

100

Sau khi nhập vào như hướng dẫn từ trang trước
→ Ấn Next step

上一步 previous

案件暫存 save application

離開(不儲存) Discard and leave the page.

下一步 next step

審查費資料 examination fee

審查費資料修改Revise examination fee

繳費方式 Payment

郵局繳費 payment by post office

交易日期 remittance date

1110921

交易局號 post office of remittance

006149

郵政劃撥收據編號

receipt number of postal remittance

0000551

審查費金額 amount of examination fee

NT\$100

對帳結果

未入帳

郵局繳費 payment by post office

繳費後經系統對帳成功才能成功送出申請案。(系統將於繳費後隔日中午對帳)

Postal remittance: application will be sent out if the system reconciles successfully (system will reconcile on the next day after remittance).

應備文件 documents for application

護照影本(此為應備文件) Photocopy of Passport/Documents required

已上傳 Uploaded

學生證影本 Photocopy of student ID card

已上傳 Uploaded

居留證正反面影本 Front and back photocopy of the resident certificate

已上傳 Uploaded

學習語言課程成績證明 Documentation of language courses' grades

無

教育部專案核准證明 Ratified certification of Ministry of Education

無

其他(含學校要求文件) Others (including school required documents)

無

Lưu ý: nộp phí trực tiếp tại bưu điện sau 11h trưa cùng ngày (cuối tuần không tính), thì khi về đăng nhập vào tài khoản điền các thông tin như hướng dẫn, sẽ vẫn hiển thị [未入帳]。

Nhập xong phải chờ sau 2h chiều ngày hôm sau nữa đăng nhập tài khoản kiểm tra lại mới chuyển sang thành [已入帳]。

經系統對帳審查費成功後，您才能送出申請案。如您於今日繳費者，請於隔日(工作日)審查費入帳後再送件！

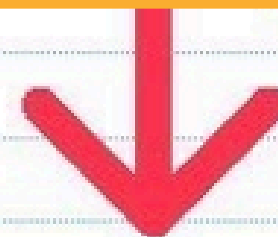
Application will be sent out if the system reconciles successfully. If you pay the fees today, please confirm the account on the next day (working day) .

上一步 previous

離開 Leave

年級 year	預定修業年限 expected study years 4 年 year
學校校區所在地址 School Address	(307) 新竹縣芎林鄉大華路一號
工作許可申請資料 application form of work permit information	
申請類別 application category	外國留學生 foreign students
申請項目 application type	工作許可 work permit
申請許可期間 Application time	2011/11/10
工作許可函公文領取方式 Way of receiving the official document	郵局學校 Delivery (to the school)
備註 Memo	
審查費資料 examination fee	
繳費方式 Payment	郵局繳費 payment by post office
交易日期 remittance date	11/20/2011
交易局號 post office of remittance	
郵政劃撥收據編號 receipt number of postal remittance	
審查費金額 amount of examination fee	100
應備文件 documents for application	
護照影本(此為應備文件) Photocopy of Passport(Documents required)	已上傳 Uploaded
學生證影本 Photocopy of student ID card	無
居留證正反面影本 Front and back photocopy of the resident certificate	無
學習語言課程成績證明 Documentation of language courses' grades	無
教育部專案核准證明 Ratified certification of Ministry of Education	無
其他(含學校要求文件) Others (including school required documents)	無
上一步 previous 離開 Leave 送學校審核 submit to school for examination	

Xác nhận lại toàn bộ thông tin cá nhân và nhân **【送學校審核】** gửi nhà trường xét duyệt



C. ATM繳費 Cách nộp qua chuyển khoản ATM :



▶ 案件管理 Application Management > LX011900E 學生案件管理 Student Application Management



審查費資料 examination fee

「*」標記者為必須填寫的欄位 mark must not be empty

*繳費方式 Payment ☐ 郵局繳費 payment by post office ☒ ATM繳費 payment by ATM ☐ 台灣Pay繳費 payment by Taiwan Pay

ATM繳費 payment by ATM

案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。

Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions.

請於送件當日23:59前完成繳費，俾利辦理文件審查事宜；倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。

Please complete the payment the same day (before 23:59) you submit the application. If you overpaid for the application, please keep the payment receipt to apply for refund to the Workforce Development Agency.

審查費金額 amount of examination fee 100

上一步 previous

案件暫存 save application

離開(不儲存) Discard and leave the page.

下一步 next step

E 學生案件管理 Student Application Management



☒ ATM繳費 payment by ATM ☐ 台灣Pay繳費 payment by Taiwan Pay

不退費，若有相關問題請洽系統客服人員。

Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions.

請於送件當日23:59前完成繳費，俾利辦理文件審查事宜；倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。

Please complete the payment the same day (before 23:59) you submit the application. If you overpaid for the application, please keep the payment receipt to apply for refund to the Workforce Development Agency.

確認視窗 Window confirm

請確認是否儲存？Do you wish to save the data?

確認Yes

取消Cancel

上一步 previous

案件暫存 save application

離開(不儲存) Discard and leave the page.

下一步 next step

系統訊息

您必須繳費且經系統對帳成功，才能送出申請案。

繳費方式如下：

ATM繳費:繳費後經系統對帳成功才能成功送出申請案。(系統將於繳費後隔日中午對帳)

請您確認繳費方式，若有修改或更換繳費方式，可能造成重複繳費之情形。

申請案費用:新台幣100元。

諮詢電話:02-2380-1720。

Your application will be sent out only if you have paid the fees and the system reconciles successfully.

Fee payment methods :

ATM payment: application will be sent out if the system reconciles successfully (system will reconcile on the next day after payment).

Please confirm your payment method. If you change the payment method, duplicated payment might happen.

Payment amount: NTD\$100.

Information hotline: 02-2380-1720.

OK

申請許可期間 Application time	2026/10/01 至 to 2027/03/31
工作許可函公文領取方式 Way of receiving the official document	電子公文 Electronic official document
工作許可函行動裝置檢視 View your work permit on the mobile devices.	是 YES
行動裝置聯絡電話 mobile phone number	0970290516
備註 Memo	

審查費資料 examination fee

審查費資料修改Revise examination fee

繳費方式 Payment	ATM繳費 payment by ATM
對帳結果	未入帳
ATM繳費 payment by ATM	繳費後經系統對帳成功才能成功送出申請案。 ATM payment: application will be sent out after successful reconciliation (application will not be sent out until successful reconciliation on the next day after payment).
繳款金融機構代碼 Code of financial institutions	700(中華郵政股份有限公司 Chunghwa Post)
ATM繳費轉入帳號（即銷帳編號） Serial number of ATM payment	6120320260286076
審查費金額 amount of examination fee	NT\$100

應備文件 documents for application

護照影本(此為應備文件) Photocopy of Passport/Documents required)	已上傳 Uploaded
學生證影本 Photocopy of student ID card	已上傳 Uploaded
居留證正反面影本 Front and back photocopy of the resident certificate	已上傳 Uploaded
學習語言課程成績證明 Documentation of language courses' grades	無
教育部專案核准證明 Ratified certification of Ministry of Education	無
其他(含學校要求文件) Others (including school required documents)	無

經系統對帳審查費成功後，您才能送出申請案。如您於今日繳費者，請於隔日(工作日)審查費入帳後再送件！
Application will be sent out if the system reconciles successfully. If you pay the fees today, please confirm the account on the next day (working day) .

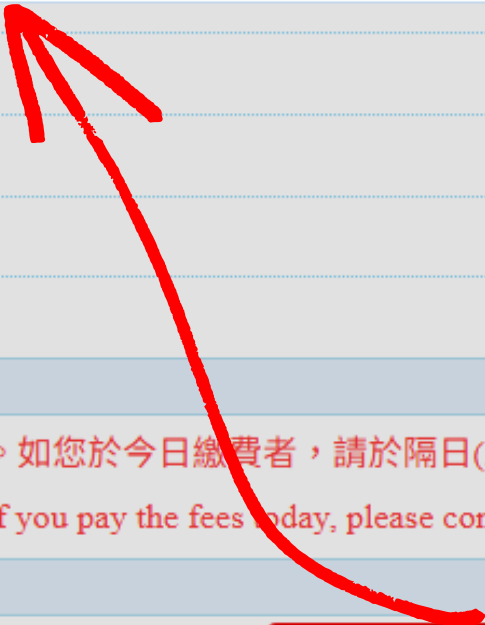
確認視窗 Window confirm

是否確定ATM繳費?

2.

確認Yes

取消Cancel



申請日期application date	20260904
案件序號application serial number	11500163691
申請項目application type	工作許可 work permit
繳款金融機構代碼 Code of financial institutions	700(中華郵政股份有限公司 Chunghwa Post Co., Ltd.)
ATM繳費轉入帳號 (即銷帳編號) Serial number of ATM payment	6120320260286076
審查費金額amount of examination fee	NT\$100
中華郵政ATM繳費流程 Chunghwa Post ATM payment process	?
備註	*如以跨行轉帳須自付手續費，手續費收費標準按各金融機構規定計收。

File này có thể hoặc không cần tải về không sao, vì ở màn hình trên đã có, chỉ cần chụp màn hình lưu về máy và ra cây ATM tiến hành thao tác chuyển khoản hoặc chuyển qua online banking.

列印繳費序號 Print the serial number of payment.

中華郵政 WEB ATM繳費 Chunghwa Post WEB ATM payment

離開 Leave

Sau khi nhấp chọn in file có số tài khoản để chuyển khoản qua ATM thì kiểm tra file tải về máy, mở ra sẽ trông như hình bên.

Chuyển khoản sau 11h trưa cùng ngày, thì phải chờ sau giờ chiều ngày hôm sau đăng nhập tài khoản kiểm tra lại xem tình trạng thanh toán thành công hay chưa.
(cuối tuần không tính)



ATM (1).pdf

開啟檔案

(本序號，係一次性專案專用。不可重複使用於他案之審查費繳納。)

File này có thể hoặc không cần tải về không sao, vì ở màn hình trên đã có, chỉ cần chụp màn hình lưu về máy và ra cây ATM tiến hành thao tác chuyển khoản hoặc chuyển qua online banking.

ATM繳費案件資料		
申請日	件序號	申請項目
115-09-04	11500163691	工作許可 work permit
請於送件當日23:59前完成繳費，俾利辦理文件審查事宜； 若繳款錯誤或重複繳款，可能造成系統無法對帳，致延誤審查，請詳加確認個人帳戶交易紀錄。 倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。		
繳款金融機構代碼	700(中華郵政股份有限公司)	
ATM繳費轉入帳號 (即銷帳編號)	6120320260286076	
備註	*如以跨行轉帳須自付手續費，手續費收費標準按各金融機構規定計收。	
審查費金額	NT\$100	

繳費方式 Payment	ATM繳費 payment by ATM
對帳結果	未入帳
ATM繳費 payment by ATM	繳費後經系統對帳成功才能成功送出申請案。(系統將於繳費後隔日中午對帳) ATM payment: application will be sent out if the system reconciles successfully (system will reconcile on the next day after payment).
繳款金融機構代碼 Code of financial institutions	700(中華郵政股份有限公司 Chunghwa Post Co., Ltd.)
ATM繳費轉入帳號 (即銷帳編號) Serial number of ATM payment	6120320260286076
審查費金額 amount of examination fee	NT\$100

應備文件 documents for application

護照影本(此為應備文件) Photocopy of Passport/Documents required)	已上傳 Uploaded	Chuyển khoản xong vào trang chủ nhấp chọn mã đơn vừa làm kiểm tra lại, sẽ có thông báo như này: [Sau khi nộp phí, chờ hệ thống đối chiếu số liệu thành công thì mới có thể “Gửi đến nhà trường xét duyệt”. (Hệ thống sẽ đối chiếu số liệu vào trưa ngày hôm sau sau khi nộp phí)
學生證影本 Photocopy of student ID card	已上傳 Uploaded	
居留證正反面影本 Front and back photocopy of the resident certificate	已上傳 Uploaded	
學習語言課程成績證明 Documentation of language courses' grades	無	
教育部專案核准證明 Ratified certification of Ministry of Education	無	
其他(含學校要求文件) Others (including school required documents)	無	

經系統對帳審查費成功後，您才能送出申請案。如您於今日繳費者，請於隔日(工作日)審查費入帳後再送件！
Application will be sent out if the system reconciles successfully. If you pay the fees today, please confirm the account on the next day (working day) .

上一步 previous

離開 Leave

繳費序號檢視列印

CÁCH TẢI FILE ĐIỆN TỬ GIẤY PHÉP LAO ĐỘNG MỚI TỪ HỆ THỐNG



> 案件管理 Application Management > 260_學生案件管理 Student Application Management

高中及大學應屆畢業生（含延畢生）許可期限至同年 6 月 30 日止。

但有下列情事之一，得延長許可期限至 9 月 30 日：

(1) 應屆畢業生或延畢生有暑修或延畢之需要，由學校或（系）所出具相關證明。

(2) 僑外生若考取大學或研究所，加附由錄取學校出具該生已完成報到手續之證明文件。

The validity of permit for new graduate of high school and university (graduate with postpone graduation included) is 30 June at the year.

However, it can be extended to 30 September for one of the following events:

(1) New graduate or graduate with postpone graduation requires summer courses or postpone graduation with relevant certificate issued by the school, department or institute.

(2) Those overseas Chinese, ethnic Chinese and foreign students who were admitted to graduate school shall attach certificate relevant to registration by the school.

請注意！撤回申請係指放棄本次申請案，撤回申請後審查費不予退還，如欲再次申請，須重新繳交審查費。若您想修改申請資料或重新上傳文件，請聯絡案件承辦人將案件退回，勿使用本功能。

Attention! Cancellation of the application refers to the abandonment of this application. The examination fee will not be refunded after the application is cancelled, and you must pay the examination fee once more If you want to apply again.

Supposing you want to modify the application information or re-upload the file, please contact the case undertaker to return the case. Do not use this function.

案件申請列表 list of application

新增申請案件 add application

新增資料變更申請案

紙本申請案線上補件(陳述意見)作業

案件序號	功能連結				收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type	公文領取方式 Ways	申請狀態	案件狀態	建立日期
11500155409	2.						NGUYEN			案件建立暫存 New application is saved	新增(Create)	2026-09-01
11500149615	領取電子公文 Collect the electronic official document				01152881479	20260903	NGUYEN	工作許可 work permit	1. 電子公文(已可領取)Electronic official document	已發文 An official letter has been sent(許可 Issued)	新增(Create) (01152881479)	2026-08-28
11500053473		繳費證明書Print Payment Receipt			01152807298	20260414	NGUYEN	工作許可 work permit	電子公文(已領取)Electronic official document	已發文 An official letter has been sent(許可 Issued)	新增(Create) (01152807298)	2026-04-09

- Khi nhận được mail thông báo hoặc thỉnh thoảng tự đăng nhập vào xem tình hình xét duyệt → nếu thấy nội dung hiển thị như hình hướng dẫn thì tiếp theo → Đăng nhập tài khoản và tải file điện tử về.
- 1.Nhìn mã đơn mới nhất mình đã tạo, hoặc nhìn dòng chữ có hiện ngày mình tạo đơn mới nhất → Thấy chữ [電子公文(已可領取) File điện tử đã có thể nhập nhận].

2.Nhấp vào dòng chữ [領取電子公文] → File sẽ được tải về

(2) Those overseas Chinese, ethnic Chinese and foreign students who were admitted to graduate school shall attach certificate relevant to admission by the school.

請注意！撤回申請係指放棄本次申請案，撤回申請後審查費不予退還，如欲再次申請，須重新繳交審查費。若您想修改申請資料或重新上傳文件，請與案件承辦人聯繫，以便將案件退回。請勿自行刪除或修改申請資料。
Attention! Cancellation of the application refers to the abandonment of this application. The examination fee will not be refunded after the application is cancelled. If you want to apply again, you need to pay the examination fee once more. If you want to modify the application information or re-upload the file, please contact the case undertaker to return the case. Do not delete or modify the application information by yourself.

案件申請列表 list of application 新增申請案件 add application 新增資料變更申請案 紙本申請案線上補件(陳述意見)作業

案件序號	功能連結	收文文號	勞動部收文日期
11500155409			
11500149615	領取電子公文 Collect the electronic official document	01152881479	20260903

系統訊息

領取成功，請確認電子公文(PDF)已完成下載！若未執行下載，建議請改用電腦版登入帳號，重新領取電子公文。
Successfully collected

OK

application type	公文領取方式 Ways	申請狀態	案件狀態	建立日期
		案件建立暫存 New application is saved	新增(Create)	2026-09-01
工作許可 work permit	電子公文(已領取)Electronic official document	已發文 An official letter has been sent(許可 Issued)	新增(Create) (01152881479)	2026-08-28

Sau khi nhấp nhận sẽ hiện ra dòng chữ **[Đã nhấp nhận thành công]**, và nội dung nhắc nhở nếu không tìm thấy file PDF vừa tải thì kiến nghị chuyển sang phiên bản máy tính để tải về.
Lưu ý: nếu nhấp nhận rồi mà không tìm thấy file được lưu ở đâu, khi cần xin cấp lại file mới thì phải thao tác **đăng ký lấy lại file điện tử lần nữa**, và chỉ được tải trong vòng 1 tuần lễ, quá hạn sẽ gửi bản giấy về trường.

案件申請列表 list of application 新增申請案件 add application 新增資料變更申請案 紙本申請案線上補件(陳述意見)作業

案件序號	功能連結	收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type	公文領取方式 Ways	申請狀態	案件狀態	建立日期
11500155409				NGUYEN THI DIEU Y			案件建立暫存 New application is saved	新增(Create)	2026-09-01
11500149615	重新申請領取電子公文 Collect the electronic official document again	01152881479	20260903	NGUYEN THI DIEU Y	工作許可 work permit	電子公文(已領取)Electronic official document	已發文 An official letter has been sent(許可 Issued)	新增(Create) (01152881479)	2026-08-28
11500053473		繳費證明書Print Payment Receipt	01152807298	20260414	NGUYEN THI DIEU Y	工作許可 work permit	電子公文(已領取)Electronic official document	已發文 An official letter has been sent(許可 Issued)	新增(Create) (01152807298)

Nhấp nhận lại file điện tử

Đăng ký lấy lại file điện tử lần nữa, sẽ có giao diện như bên dưới. (Nếu trong vòng 7 ngày chưa lưu file giấy phép lao động xuống thì bản giấy sẽ được gửi về trường.)

▶ 案件管理 Application Management > 260_學生案件管理 Student Application Management

文號01152882224工作許可電子公文最後線上領取期限為2026/09/15

是否重新申請線上領取?

The deadline for collecting the electronic official document (work permit filing number 01152882224) is 2026/09/15 , are you going to reapply for online collecting?

*重新申請線上領取原因 Reasons for reapplying for online collecting.

忘記下載

Điền lý do tại sao cần tải lại file mới lần nữa

Lý do có thể do nhiều lý do khác nhau, tự mình điền vào, không phải rập khuôn ghi y chang như thế này.
Ví dụ: 檔案遺失 (Mất file); 找不到檔案 (Tìm không thấy file),...

確認 Confirm

取消 Cancel

Sau khi xác nhận lấy lại file mới [confirm] xong → Màn hình hiển thị **[Đã nhận lại file điện tử mới thành công]**, file mới sẽ tự động được tải xuống ngay trên thiết bị vừa thao tác (điện thoại, máy tính,...)

▶ 案件管理 Application Management > 260_學生案件管理 Student Application Management

文號acceptance number01152882224工作許可電子公文重新線上領取申請驗證

Verification of application for collecting of the electronic official document. Filing number:01152882224

*請輸入您註冊信箱收到的驗證密碼

Please enter the verification code sent to your account registered email address :

yLrD'vW4|

Sau khi ấn [confirm] → sẽ nhận được mã xác thực trong email → vào email lấy mã nhập vào ô này → Bấm [confirm xác nhận gửi đi.

確認 Confirm

取消 Cancel

重新取得驗證碼 Generate verification

4工作許可電子公文重新線上領取申請驗證
ting of the electronic official document. Filing number:01152882224

碼
st to your account registered email address :

le:GTNN
hin 24 hours.

確認 Confirm 取消

系統訊息

重新領取成功，請確認電子公文 (PDF)已完成下載! 若未執行下載，建議請改用電腦版登入帳號，重新領取電子公文。

Successfully collected again, please confirm that the e-document (PDF) has been downloaded! If you have not download the document, it is recommended to log in to your account using the desktop version to receive the e-document again.

OK

正本

bản chính

J8 11528

勞動部函

機關地址：100 臺北市中正區中華路一段 39 號 10 樓
聯絡人：傅淑琦 電話：(02)23801715



外國人許可資訊

受文者：PH.....N
發文日期：中華民國 115 年 09 月 1 日
發文字號：勞發事字第.....號

- 附件：
主旨：茲核發臺端依就業服務法第 50 條(外國留學生、僑生或華裔學生)申請之工作許可一案，詳如說明，請查照。
- 說明：
- 一、依據臺端 115 年 09 月 03 日申請書辦理。
 - 二、臺端姓名、護照號碼、統一證號、就讀學校及許可期間如下：
[Red box: 護照號碼, 統一證號, 就讀學校: 敏實科技大學, 工作許可期間自 115 年 10 月 01 日起至 116 年 03 月 31 日。]
 - 三、本工作許可因休學、退學、畢業、語文學習或技術訓練階段性課程結束，失其效力。但畢業後因取得學士、碩士或博士班錄取通知繼續就學且完成入學報到程序者，不在此限。又本許可期間屆滿後，如仍有工作之需求，應向本部重新申請工作許可。
 - 四、[Red box: 臺端係依就業服務法第 50 條規定申請工作許可，工作時間除寒暑假外，每星期最長為 20 小時。未依規定申請工作許可或原許可失效，即受聘僱為他人工作者，處新臺幣 3 萬元以上 15 萬元以下罰鍰。]
 - 五、於我國工作之外國人，應依中華民國相關法令繳納稅捐及「入出國及移民法」或「香港澳門居民進入臺灣地區及居留定居許可辦法」相關規定辦理居留、延期或變更登記。
 - 六、依據就業服務法第 62 條規定，主管機關、入出國管理機關、警察機關、海岸巡防機關或其他司法警察機關得指派人員攜帶證明文件，至外國人工作之場所或可疑有外國人違法工作之場所，實施檢查。
 - 七、臺端申請來臺簽證，應依相關簽證規定辦理，並由外交部及駐外館處依權責准駁。
 - 八、臺端於本部核發工作許可期間，如有適用其他法令之規定，應從其規定。
 - 九、本許可函核發時，業依臺端所填具之行動電話號碼或電子郵件信箱發送許可函摘要資訊，臺端得以行動裝置予以檢視；又若臺端申請許可時未填具行動電話號碼及電子郵件信箱，或上開摘要資訊因故遺失，可逕至外國專業人員工作許可申辦網 (<https://ezwp.wda.gov.tw>) 自行下載。

正本

送達時間 11

勞動部電子公文

File điện tử chính thức (bản chính) là file A4 có ghi chữ [正本] (xem hình bên trái).

File bản di động này là bản tóm tắt, có thể dùng được nhưng không tính là chính thức (nhiều đơn vị công ty, quán ăn không chấp nhận).



勞動部
Ministry of Labor

外國留學生、僑生及華裔學生工作許可 (依就業服務法第50條)
Summary Information on Work Permit for Foreign Students,
Overseas Chinese Students and Students with Chinese Origins

姓名 Name	名: TRAN	許可期間 Validity Period	115/4/7 - 116/3/31
國籍/地區 nationality/region	越南	護照號碼 Passport No.	EC
核發日期 Issued Date	115/4/7	許可文號 Document No.	01152
統一證號 UI No.	J8	就讀學校 School	敏實科技大學



本摘要資訊非工作許可函，僅供參考，持證人有休學或退學等喪失學籍狀態時，本許可即失效。
This Summary is for reference only. The permit shall become invalid when the holder has lost his or her student status due to reasons such as suspension or withdrawal from school.

bản di động, tóm tắt