



敏實科技大學

MINTH UNIVERSITY OF SCIENCE AND TECHNOLOGY

人工智慧專業大學

2026年 國際專修部申請入學招生簡章

Admission Guidelines for International Foundation Program

2026 September / 2027 February Entry

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本簡章於 2026 年 4 月 21 日 第六次境外招生委員會修訂通過

Revised and approved at the 6th Overseas Admissions Committee meeting on April 21, 2026.

重要日程表 Important Schedule

項目 Item	2026 秋季班 2026 Fall Semester	2027 春季班 2027 Spring Semester
繳交報名表及相關表件 Application & Document Submission	2026.06.15前 By 2026.06.15	2026.11.13前 By 2026.11.13
錄取公告 Admission Announcement	2026.07.31	2026.12.18
報到註冊（依實際公告日期為 準） Registration (per official notice)	2026.09–10月 Sep – Oct 2026	2027.02–03月 Feb – Mar 2027
最後入境日期 Final Arrival Date	2026.10.16	2027.04.02

本簡章所有資訊皆可在本校國際處網站上取得，所有更新資訊將於本校國際處招生網頁公告，請隨時上網查詢。若網站內容與本簡章有所出入，敬請以網站更新資料為準。

All information in these guidelines is available on the Office of International Affairs website. Updates are posted on the Office's admissions webpage — please check regularly. In case of any discrepancy between the website and these printed guidelines, the most recent website content shall prevail.

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壹、招生系別與修業規定 Admission Programs and Academic Regulations

一、招生系別、名額與入學時間 Departments, Quotas and Entry Dates

國際專修部課程採「1年華語先修課程+4年專業學位課程」之模式（1+4學制），所有課程均以中文授課。

The International Foundation Program follows a "1-year Chinese foundation + 4-year degree program" model (1+4 system). All courses are taught in Chinese.

招生系所名稱 Department	授課語言 Language	修業年限 Duration	畢業學分 Credits	招生名額 Admission Quota	預計入學時間 Entry Dates
餐飲管理系 Food and Beverage Management	中文 Chinese	華語先修：1年 大學部：4年 Chinese prep: 1 year Degree: 4 years	128學分 128 credits	僑港澳生：17名 外國學生：233名 Overseas Chinese / HK-Macau students: 17 Foreign students: 233	秋季班： 2026年9-10月 春季班： 2027年2-3月 Fall: Sep-Oct 2026 Spring: Feb-Mar 2027
智慧車輛與能源系 Intelligent Vehicles and Energy					
人工智慧應用工程學士學位學程（系） Department of Artificial Intelligence					
智慧製造工程系 Intelligent Manufacturing Engineering					

二、修業年限與規劃 Duration and Structure of Study

國際專修部總修業年限共5年，區分為兩個階段：

The total duration of study is 5 years, divided into two stages:

1. 第一學年（華語先修階段）：

Year 1 (Chinese Foundation Stage):

- 課程目標：著重華語基礎訓練，全年修讀時數至少須達 720 小時。

Curriculum goal: Focused Chinese language foundation training; a minimum of 720 hours of instruction per year.

- 時數安排：分為華語先修課程（一）與（二），每週各 20 小時，每學期 18 週（360 小時）。

Schedule: Divided into Chinese Foundation I and II — 20 hours per week, 18 weeks per semester (360 hours).

- **學分說明：**此階段為基礎銜接課程，不授予正式專業學分。

Credits: This is a preparatory stage; no formal degree credits are awarded.

2. 第二至五學年（專業學位階段）：

Years 2–5 (Degree Program Stage):

- **銜接機制：**學生通過首年華語考核後，於第二年正式進入所屬專業學系。

Transition: After passing the Year 1 Chinese language assessment, students officially enter their chosen department in Year 2.

- **強化華語：**

Continued Chinese Studies:

第二年：修習「進階華語」每週 4 小時（共 2 學期，採認 8 學分）。

Year 2: Intermediate Chinese — 4 hours/week (2 semesters, 8 credits).

第三年：修習「應用華語」每週 2 小時（共 2 學期，採認 4 學分）。

Year 3: Applied Chinese — 2 hours/week (2 semesters, 4 credits).

三、華語文能力測驗（TOCFL）畢業門檻規定 **Mandarin Proficiency Test (TOCFL) Graduation Requirements**

學生須依規定通過各階段華語檢定，方可銜接專業課程或畢業：

Students must pass the prescribed TOCFL level at each stage in order to continue to degree studies or to graduate:

- **先修期滿：**於第一年華語先修期滿，必須通過 TOCFL A2（基礎級）標準。

End of foundation year: Upon completing Year 1 Chinese foundation, students must pass **TOCFL A2** (Basic Level).

註：未依規定通過標準者，將依法辦理退學並通報註銷居留身分，並依規定期限前離境。

Note: Students who do not pass the required standard will be withdrawn in accordance with regulations. Their residency status will be cancelled and they must leave the country within the prescribed period.

- **學位畢業：**於修業期滿前，必須通過 **TOCFL B1**（進階級）標準。

Degree graduation: Before completion of studies, students must pass TOCFL B1 (Intermediate Level).

貳、學費及相關費用與收退費標準 **Tuition, Fees and Refund Regulations**

本校各項收費皆以新臺幣（NTD）為計算基準。以下所列為預估之學雜費及相關代辦費用，實際收費將依據入學當學年度本校正式公告之收費標準為準。

All fees at this University are calculated in New Taiwan Dollars (NTD). The figures below are estimates; actual charges follow the official fee schedule announced for the academic year of enrollment.

一、學雜費與住宿費資訊 **Tuition and Accommodation Fees**

1. 華語先修班（第一年）

Chinese Foundation Year (Year 1)

本階段著重華語培訓，收費標準如下：

This stage focuses on Chinese language training. Fees are as follows:

學年 Year	學期 Semester	學雜費 Tuition & Misc.	書籍費 (不含入系後) Books (excl. post-dept.)	住宿費 (含寒暑假) Accommodation (incl. vacations)	合計 (NTD) Total (NTD)
第一年 華語先修 Year 1 Chinese Foundation	第1學期 Semester 1	10,000	2,500	0	12,500
	第2學期 Semester 2	22,000	2,500	9,000	33,500

2. 專業學位階段 (第二至五年)

Degree Program Stage (Years 2–5)

正式進入各專業系所後之收費標準如下：

Fees after officially entering the degree program are as follows:

招收系所 Department	修業期間 Year	學雜費 (每學期) Tuition & Misc. (per semester)	住宿費 (每學期) 含寒暑假 Accommodation (per semester, incl. vacations)	合計 (每學期) Total (per semester)
餐飲管理系 Food and Beverage Management	大一及大二上學期 First semester of Year 1 and Year 2	22,000 *	12,000	34,000
	大一及大二下學期 Second semester of Year 1 and Year 2	44,625 *	12,000	56,625
	大三至大四每學期 Years 3–4 per semester	44,625 *	12,000	56,625
智慧車輛與能源系 Intelligent Vehicles and Energy	大一及大二上學期 First semester of Year 1 and Year 2	22,000	12,000	34,000
	大一及大二下學期 Second semester of Year 1 and Year 2	51,217	12,000	63,217
	大三至大四每學期 Years 3–4 per semester	51,217	12,000	63,217

人工智慧應用 工程學程 Department of Artificial Intelligence	大一及大二上學期 First semester of Year 1 and Year 2	22,000	12,000	34,000
	大一及大二下學期 Second semester of Year 1 and Year 2	51,217	12,000	63,217
	大三至大四每學期 Years 3-4 per semester	51,217	12,000	63,217
智慧製造工程 系 Intelligent Manufacturing Engineering	大一及大二上學期 First semester of Year 1 and Year 2	22,000	12,000	34,000
	大一及大二下學期 Second semester of Year 1 and Year 2	51,217	12,000	63,217
	大三至大四每學期 Years 3-4 per semester	51,217	12,000	63,217

* 備註：餐飲管理系上述費用尚不包含實作課程之耗材及材料費，其費用將依當學期的實作課程數額外收取。

* Note: Food and Beverage Management fees above do not include consumables and materials for practical courses. Those will be charged separately each semester according to the number of practical courses.

二、其他相關費用估計 Other Estimated Fees

配合政府法規與學生在臺生活保障，學生入學後另須繳納各項代辦費用與保險費。依據學生身分（應屆畢業生或非應屆畢業生），其各項申辦費用將有所不同：

In accordance with government regulations and to safeguard students' life in Taiwan, additional administrative fees and insurance premiums must be paid. Amounts vary depending on whether the applicant is a current-year (graduating) or non-current-year graduate:

費用項目 Item	應屆畢業生 預估金額 (NTD) Current-year grad. Est. (NTD)	非應屆畢業生 預估金額 (NTD) Non-current- year grad. Est. (NTD)	備註 / 收費頻率 Notes / Frequency
電腦及網路通訊使用費 Computer & network use fee	810	810	每學期繳交 Per semester
宿舍保證金 Dormitory deposit	1,000	1,000	入境到校時繳交 On arrival at school
學生平安保險費 Student safety insurance	750	750	每學期繳交 Per semester
新生健康檢查費 New-student health check	1,200	1,200	入境到校時繳交 On arrival at school
居留體檢 Residency medical exam	2,200	0	入境到校時繳交 On arrival at school
外籍學生醫療保險 Foreign-student medical insurance	3,000*	3,000*	入境到校時繳交 On arrival at school
居留證辦理費用 ARC processing fee	1,000	1,000	每年辦理繳交 Annually
工作證辦理費用 Work permit fee	100	100	每半年辦理繳交 Every six months

* 備註：

* Notes:

1. 為維護國際學生健康，自入學註冊時均應參加六個月的傷病醫療保險為 3,000 元。領有效居留證件之國際學生，於來臺連續居留滿 6 個月且期間只出境 1 次未逾 30 日，依法參加全民健保（如有變動，須依相關規定辦理）。

To protect international students' health, every student must hold a 6-month medical/injury insurance costing NT\$3,000 at registration. Students with a valid ARC who have resided in Taiwan for 6 consecutive months (with no more than one departure not exceeding 30 days) will join the National Health Insurance (NHI) by law (subject to change per regulations).

2. 投保學校健保者，於每學期初合併學雜費繳納半年健保費用 4,956 元（826 元/月）。

Those enrolled in NHI through the school pay NT\$4,956 per half-year (NT\$826/month), billed together with tuition at the start of each semester.

3. 若學生於全民健康保險期間內在台合法工讀，健保費用負擔比例將依政府規定調整為：學生負擔 30%、雇主負擔 60%、政府補助 10%。若有預繳全額者，學校將於核實後退還差額。

If a student works legally in Taiwan during the NHI period, premium sharing is adjusted to: student 30%, employer 60%, government subsidy 10%. If the student has pre-paid in full, the school will refund the difference after verification.

三、學雜費繳費規定 **Payment Regulations**

1. **如期繳納：** 學生應依本校規定期限，全額繳清每學期之學雜費及各項代收費用。

Timely payment: Students must pay all tuition, fees and collected items in full by the deadlines set by the University each semester.

2. **分期申請：** 已核准分期者，務必依核定之繳費時程準時繳款。學生進入大三（第四年）恕不接受分期；若因特殊家庭或經濟困難者，得提出正式證明文件申請，經國際事務處審核核准後，始得以特案方式分期繳費。

Installment applications: Approved installment payments must be made exactly on schedule. Installment plans are NOT accepted from Year 3 (fourth overall year) onward. Students facing exceptional family or financial hardship may apply with formal supporting documents; the Office of International Affairs may grant a case-by-case installment plan after review.

3. **逾期處分：** 若逾期未繳款，且經導師及國際專修部催繳後仍未於寬限期內完成補繳者，為確保學校行政運作，將採取以下措施：

Overdue consequences: If payment is not made by the deadline, and the student still fails to pay within the grace period after reminders from the advisor and the International Foundation Program Office, the following measures will be taken to protect University operations:

- 停止辦理在臺工作證之申請。

Suspension of work-permit applications in Taiwan.

- 視情節嚴重程度，逕行取消就學資格。

Cancellation of enrollment, depending on severity.

- 無故逾期未繳者，未來將不再受理任何分期申請。

Students who are overdue without reason will not be allowed any installment plan in the future.

四、退費標準與辦理時程 **Refund Standards and Timeline**

學生若因故申請退學，其退費標準嚴格依據教育部相關法規辦理。退費比例以申請日為核算基準：

If a student withdraws for any reason, refunds are strictly calculated in accordance with Ministry of Education regulations, based on the application date:

1. **註冊日（包括當日）前** 申請休、退學者：免繳費；已收費者，全額退費。

Before registration day (inclusive): No fees are charged for those applying to suspend or withdraw; those who have already paid receive a full refund.

2. 於註冊日之次日起至開學日前一日 申請休、退學者：學費退還三分之二，雜費全部退還。

Day after registration through day before classes begin: Two-thirds of tuition is refunded; all miscellaneous fees are refunded.

3. 於開學日（包括當日）之後，未逾學期三分之一 申請休、退學者：學費、雜費皆退還三分之二。

From the first day of classes up to one-third of the semester: Two-thirds of both tuition and miscellaneous fees are refunded.

4. 於開學日（包括當日）之後逾學期三分之一，未逾學期三分之二 申請休、退學者：學費、雜費皆退還三分之一。

Between one-third and two-thirds of the semester: One-third of both tuition and miscellaneous fees are refunded.

5. 於開學日（包括當日）之後逾學期三分之二 申請休、退學者：所繳學費、雜費一律不予退還。

After two-thirds of the semester: No tuition or miscellaneous fees will be refunded.

* 註：實際退費標準與辦理時程，皆以本校當學期之正式公告為準。

* Note: Actual refund amounts and timelines follow the University's official semester announcements.

參、申請資格與身分認定 Eligibility and Status Verification

申請人應符合中華民國教育部規範之身分資格類別（外國學生、僑生、港澳生擇一），並具備相符之學歷資格，始得提出入學申請。

Applicants must meet one of the status categories recognized by the Ministry of Education of the R.O.C. (Foreign Student, Overseas Chinese Student, or Hong Kong/Macau Student) and hold the required academic qualifications in order to apply.

一、外國學生身分資格 Foreign-Student Status

申請人須符合教育部《外國學生來臺就學辦法》之規定，具備以下條件之一：

Applicants must satisfy the MOE "Regulations Regarding Studying in Taiwan by Foreign Students" and meet one of the following conditions:

1. 一般外國學生：具外國國籍且未曾具有中華民國國籍，於申請時不具僑生身分者。

General foreign students: Holders of foreign nationality who have never held R.O.C. nationality and do not have Overseas Chinese Student status at the time of application.

2. 具（或曾具）中華民國國籍之外國學生：具外國國籍且符合下列規定，於申請時並已連續居留海外六年以上者：

Foreign students holding (or formerly holding) R.O.C. nationality: Those with foreign nationality meeting the following requirements, who have also resided continuously abroad for at least six years at the time of application:

- 申請時兼具中華民國國籍，應自始未曾在臺設有戶籍。

Those who also hold R.O.C. nationality at the time of application must never have established household registration in Taiwan.

- 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

Those who formerly held R.O.C. nationality but have renounced it must have done so at least 8 years before applying, counted from the date the Ministry of the Interior approved the renunciation.

- 前兩款身分者，須未曾以僑生身分在臺就學，且未於當學年度接受海外聯合招生委員會分發。

Those under the two categories above must never have studied in Taiwan under Overseas Chinese Student status and must not have been placed by the University Entrance Committee for Overseas Chinese Students in the same academic year.

3. **具港澳永久居留資格之外國學生：**具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留六年以上者。

Foreign students with Hong Kong/Macau permanent residency: Holders of foreign nationality who also hold permanent residency in Hong Kong or Macau, have never held household registration in Taiwan, and have resided continuously in HK/Macau or abroad for at least six years.

4. **曾為大陸地區人民之外國學生：**曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者。

Former Mainland China nationals now foreign students: Persons formerly from Mainland China who now hold foreign nationality, have never held household registration in Taiwan, and have resided continuously abroad for at least six years at the time of application.

* 備註：「連續居留」係指每曆年在中華民國國內停留期間未逾 120 日。

* Note: "Continuous residence abroad" means staying in the R.O.C. for no more than 120 days in each calendar year.

二、僑生及港澳生身分資格 Overseas Chinese and Hong Kong/Macau Student Status

申請人須符合《僑生回國就學及輔導辦法》或《香港澳門居民來臺就學辦法》之規定：Applicants must satisfy either the "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students" or the "Regulations Governing Hong Kong and Macau Residents Studying in Taiwan":

1. **僑生身分：**指海外出生連續居留迄今，或最近連續居留海外六年以上，並取得僑居地永久或長期居留證件之華裔學生。

Overseas Chinese Student: An ethnic-Chinese student who was either born abroad and has resided there continuously ever since, or has most recently resided abroad for at least six consecutive years, and holds a permanent or long-term residency document from the country of residence.

2. **港澳生身分：**香港或澳門居民，取得港澳永久居留資格證件，且最近連續居留境外六年以上；並符合香港澳門關係條例第四條規定，未持有外國護照者。

3. **Hong Kong/Macau Student:** A Hong Kong or Macau resident holding permanent-residency documentation for HK/Macau, who has most recently resided outside Taiwan for at least six consecutive years, and who complies with Article 4 of the "Hong Kong and Macau Affairs Act" (i.e., does not hold a foreign passport).

三、學歷資格認定 Academic Qualifications

申請人須為國內外高中畢業或具有同等學歷資格者，且其國外學歷須符合中華民國教育部採認之標準：

Applicants must have graduated from a high school (either in Taiwan or overseas) or hold equivalent qualifications recognized by the R.O.C. Ministry of Education:

1. **持大陸地區學歷：**應依中華民國「大陸地區學歷採認辦法」規定辦理。

Mainland China qualifications: Must be processed in accordance with the "Regulations Governing the Accreditation of Qualifications Obtained in the Mainland Area."

2. **持香港或澳門學歷：**應依中華民國「香港澳門學歷檢覈及採認辦法」規定辦理。

Hong Kong/Macau qualifications: Must be processed in accordance with the "Regulations Governing Evaluation and Accreditation of Qualifications from Hong Kong and Macau."

3. **持馬來西亞學歷：**接受經中華民國駐外機構或馬來西亞留臺校友會聯合總會之認證章戳。

Malaysian qualifications: Certifications stamped by R.O.C. overseas missions or by the Federation of Alumni Associations of Taiwan Universities, Malaysia are accepted.

4. **同等學力：**持同等學力申請入學者，其同等學力認定標準應符合中華民國教育部公告之「入學大學同等學力認定標準」。

Equivalent academic standing: Applicants applying with equivalent academic standing must meet the MOE-announced "Criteria for Recognition of Academic Qualifications Equivalent to University Admission."

四、不得申請之限制與違規處分 Ineligibility and Violations

為維護招生公平與校園安全，凡有下列情形之一者，不得依本簡章申請入學；違者將受嚴格處分：

To ensure fair admissions and campus safety, applicants falling under any of the following situations are NOT eligible to apply; violators will be strictly sanctioned:

1. **退學紀錄限制：**申請人曾在臺就讀其他大學校院時，未因操行或學業成績不及格、違反法令或校規情節嚴重致遭退學或喪失學籍者。外國學生經入學學校以操行、學業成績不及格或因犯刑事案件經判刑確定致遭退學者，不得再申請入學。

Prior-withdrawal restriction: Applicants who previously attended a university or college in Taiwan must not have been withdrawn or lost student status due to failing conduct or academic grades, or due to serious violations of laws or school rules. Foreign students who were withdrawn by their school for failing conduct/grades or for a finalized criminal conviction may not re-apply.

2. **文件造假處分：**申請資料若有變造、偽造、假借、冒用等不實情事，未入學者即取消錄取資格；已入學者開除學籍，不發給任何學歷證明。

3. **Forgery of documents:** If application materials are altered, forged, borrowed, or impersonated, admission will be cancelled if the applicant has not enrolled; enrolled students will be expelled and no academic credentials will be issued.
4. **違規之後續追究：** 如違反上述任一條件之申請者，經查證屬實後，撤銷入學資格、開除學籍或本校畢業資格，且不發給任何學歷證明。如係在畢業後始發現者，除勒令繳銷其學位證書外，並公告取消其畢業資格。

Subsequent consequences of violations: If a violation is confirmed, admission, student status, or graduation from this University will be revoked, and no academic credentials will be issued. If discovered after graduation, the degree certificate will be revoked and graduation publicly cancelled.

肆、申請流程與應繳資料 **Application Procedures and Required Documents**

申請程序分為以下階段進行，請申請人務必於各項截止日前完成報名與文件遞交。

The application procedure consists of the following stages. Applicants must complete registration and document submission before each deadline.

一、申請流程說明 **Application Procedure**

申請人應依照下列步驟辦理入學事宜：

Applicants should complete admission procedures in the following steps:

步驟 Step	說明 Description
1. 確認資格與志願 Confirm eligibility & preference	詳閱本簡章，確認符合申請身分（外國學生、僑生或港澳生）並選定擬就讀之系所。 Read these guidelines carefully; confirm your status (Foreign / Overseas Chinese / HK-Macau) and choose your preferred department.
2. 準備應繳文件 Prepare required documents	依據「應繳資料清單」備齊各項證明文件、學歷證件及相關申請表格。 Prepare all certificates, academic credentials, and forms listed in the Required Documents checklist.
3. 遞交申請資料 Submit the application	採電子信箱寄送或紙本郵寄方式辦理（詳見遞交方式說明）。 Submit by e-mail or by postal mail (see Submission Methods below for details).
4. 資料初審與甄試 Document review & interview	經校方書面審查合格後，將安排實體面試，考察學生學習意願與能力。 Applicants who pass the written review will be invited to an in-person interview evaluating their motivation and ability.

步驟 Step	說明 Description
5. 錄取公告與報到 Admission announcement & registration	錄取名單公告後，將寄發錄取通知。獲錄取者須依規定期限完成報到程序。 After the admitted list is announced, admission notices will be sent. Admitted students must complete registration within the specified deadline.

二、應繳資料清單 Required Documents Checklist

申請人應備齊以下表件，所有繳交之資料概不退還，請自行保留備份。

Applicants should prepare all the items below. Submitted materials will NOT be returned — please keep copies for your records.

序號 No.	應繳交資料項目 Document	份數 Copies	備註說明 Notes
1	申請入學繳交資料紀錄表 (表 1) Application Document Checklist (Form 1)	1	作為文件封面，並勾選確認已繳交之項目。 Used as the cover sheet; tick the items that have been submitted.
2	入學申請表 (表 2) Application Form (Form 2)	1	須貼妥最近二吋半身脫帽照片。 Attach a recent 2-inch half-length hatless photograph.
3	國籍證明文件及護照影本 Proof of nationality & passport copy	1	包含護照基本資料頁或相關國籍證明文件影本。 Including a copy of the passport information page or equivalent proof of nationality.
4	最高學歷畢業證書影本 Copy of highest diploma	1	非中、英文者，須加附認證之譯本；應屆畢業生請繳在學證明。 If not in Chinese or English, attach a certified translation. Current-year graduates should submit a certificate of enrollment.
5	最高學歷歷年成績單影本 Copy of academic transcript	1	須含全學年成績；非中、英文者須加附認證之譯本。 Must cover all academic years; if not in Chinese or English, include a certified translation.
6	讀書計畫 (Study Plan)	1	包含學習動機、期限及未來展望，以中文或英文撰寫。 Covering motivation, study timeline, and future aspirations, written in Chinese or English.

序 號 No.	應繳交資料項目 Document	份數 Copies	備註說明 Notes
7	財力證明書 Proof of financial support	1	具備足夠在臺就學之存款證明（至少美金 3,000 元以上）或獎學金證明。 Bank statement showing sufficient funds for studying in Taiwan (at least USD 3,000), or a scholarship certificate.
8	相關切結書與身分確認書 Affidavits and status confirmations	各 1 1 each	包含入學切結書 (表 3)；僑生或港澳生專屬身分證明 (表 4、表 5)。 Including the Admission Affidavit (Form 3); Overseas Chinese / HK-Macau status forms (Forms 4, 5) as applicable.
9	個人資料蒐集同意書 (表 7) Personal Data Consent Form (Form 7)	1	為利招生與註冊程序進行，須簽署個人資料授權同意。 Must be signed to authorize the collection of personal data for admissions and registration purposes.

三、資料遞交方式與注意事項 Submission Methods and Notes

1. 遞交方式：

Submission methods:

- 電子郵件：將完整資料掃描為 PDF 檔，寄至：int@o365.mitust.edu.tw。
E-mail: Scan the complete materials as a single PDF and send to int@o365.mitust.edu.tw.
- 紙本郵寄：以掛號方式寄至「307340 新竹縣芎林鄉大華路 1 號 敏實科技大學國際專修部收」。
Postal mail: Send by registered mail to "Minth University of Science and Technology, International Foundation Program, No. 1 Dahua Rd., Qionglin Township, Hsinchu County 307340, Taiwan."

2. 文件規範：

Document requirements:

- 所有證明文件如非中文或英文，須翻譯為中文或英文，並經我國駐外機構驗證或加蓋相關認證章戳。
Any document not in Chinese or English must be translated into Chinese or English and certified by an R.O.C. overseas mission or stamped with the relevant certification seal.
- 持大陸、香港或澳門學歷者，須分別依相關採認辦法繳交經驗證之證件。
Applicants with credentials from Mainland China, Hong Kong, or Macau must submit verified documents in accordance with the respective accreditation regulations.

3. 其他提醒：

Additional reminders:

- 應屆畢業生申請時若尚未取得畢業證書可暫免繳交，但註冊入學時必須繳驗正本，否則將取消錄取資格。

Current-year graduates may defer submission of the diploma at application but MUST present the original at registration; otherwise admission will be cancelled.

- 所有入學相關證明文件如經查明有偽造、假借或冒用情事，將撤銷錄取資格並開除學籍。

Any forgery, borrowing, or impersonation in admission documents will result in cancellation of admission and expulsion.

伍、甄選方式與錄取標準 Selection Method and Admission Criteria

本校招生甄選採「書面審查」與「面試」兩階段綜合評量，以確實評估申請人之學術基礎、華語學習潛力及就學動機。

Admissions selection uses a two-stage combined evaluation — document review and interview — to accurately assess applicants' academic foundation, Chinese-learning potential, and motivation.

一、甄選項目與評分占比 Items and Weighting

甄選總分為 100 分，各項目之評分權重分配如下：

The total score is 100 points, weighting is as follows:

甄選項目 Item	評分比重 Weight	評核重點 Evaluation Focus
書面資料審查 Document review	50%	高中歷年成績、在校表現、讀書計畫、特殊表現證明。 High-school transcript, school performance, study plan, and evidence of special achievements.
面試(口試) Interview (Oral)	50%	華語基本溝通能力、對申請系所之興趣、學習意願及態度。 Basic Chinese communication ability, interest in the chosen department, motivation, and attitude.

面試方式：書面資料初審通過後，由本校統一安排實體面試，具體時間將另行通知。

Interview arrangements: After passing document review, the University will schedule an in-person interview; the time will be notified separately.

二、錄取標準與門檻 Admission Standards

申請人須同時符合下列各項標準，始具備錄取資格：

Applicants must meet ALL of the following standards to be eligible for admission:

1. 學業成績門檻：高中歷年平均成績須達 60 分以上或 GPA 2.0 以上（或具備該國學制之相當水準）。

Academic threshold: High-school cumulative average of at least 60/100, or GPA of at least 2.0 (or equivalent under the applicant's national system).

2. **排序錄取：**依總成績高低序位錄取，各系所得列正取生與備取生。若總分相同者，則依面試成績較高者優先錄取。

Ranked admissions: Admissions are ranked by total score; each department will have main-list and waitlist candidates. When total scores are tied, the higher interview score takes priority.

3. **不足額錄取原則：**申請人成績未達錄取標準時，本校得不足額錄取。

Under-quota admission: If applicants do not meet the admission standard, the University may admit fewer than the quota.

三、甄選重要注意事項 Important Notes on Selection

1. **身分核對：**申請人所繳交之身分證明文件、學歷證件或成績單，若於錄取後經查證有變造、偽造、假借或冒用等情事，一經查實即取消錄取資格；已入學者開除學籍，且不發給任何學歷證明。

Identity verification: If submitted identity, academic, or transcript documents are found to be altered, forged, borrowed, or impersonated after admission, admission will be cancelled; enrolled students will be expelled and no academic credentials issued.

2. **特殊排除條款：**凡曾遭中華民國國內大專校院因操行、學業成績不及格，或因犯刑事案件經判刑確定致遭退學者，不得依本簡章申請入學。

Special exclusion: Anyone who has been withdrawn by an R.O.C. college or university due to conduct/academic failure or a finalized criminal conviction is not eligible to apply.

3. **面試缺席處理：**凡無故缺席面試者，視同放棄甄選資格，不予評分。

Absence from interview: Any unexcused absence from the interview is treated as abandonment of the application; no score will be given.

4. **華語能力要求：**錄取生於入學後之華語先修期間，應努力提升華語水準。若於第一年期滿未達 TOCFL A2 標準，將依規定辦理退學處分。

Chinese-proficiency requirement: During the Chinese foundation year, admitted students must diligently improve their Chinese. Failure to reach TOCFL A2 by the end of Year 1 will result in withdrawal.

陸、錄取、申訴及註冊報到 Admission, Appeals, and Registration

一、錄取結果公告與通知 Announcement and Notification of Results

1. **通知方式：**錄取結果將正式公告，並以書面或電子郵件方式寄發錄取通知單。

Notification: Admission results will be officially announced, with admission notices sent by postal mail or e-mail.

2. **簽證聲明：**取得入學許可並不保證必然獲發簽證，簽證核准與否須由中華民國駐外館處依相關規定核給。

Visa disclaimer: Receiving the admission letter does not guarantee issuance of a visa; visa approval rests with R.O.C. overseas missions under applicable regulations.

二、成績複查與申訴機制 **Score Review and Appeal**

為保障申請人之權益，特設立成績複查與申訴程序。若對甄選結果有疑義，請依下列規定辦理：

To safeguard applicants' rights, a score-review and appeal procedure is provided. For any question regarding the selection outcome, please follow the rules below:

申訴項目 Item	辦理規範與時效 Rules and Deadline
申請期限 Deadline	應於錄取名單公告日起一週內提出申請，逾期概不受理。 Appeals must be filed within one week of the announcement date of the admitted list; late submissions will not be accepted.
提出方式 Submission	填妥「國際專修部申請入學申訴申請表」（附件表6），並將電子檔寄至專屬信箱：int@o365.mitust.edu.tw。 Complete the "International Foundation Program Admission Appeal Form" (Attachment Form 6) and e-mail it to int@o365.mitust.edu.tw.
申訴主體 Appellant	申訴案件僅限申請者本人為當事人提出，不受理其他人（含親屬或代辦機構）代為申訴。 Only the applicant in person may file an appeal; appeals from relatives or agencies will not be accepted.
次數限制 Frequency	申訴申請以一次為限。 Each applicant may file an appeal only ONCE.
處理回覆 Response	招生委員會於接獲申訴表後，將進行專案複核，並於規定期限內將處理結果以書面或電子郵件回覆當事人。 Upon receipt, the Admissions Committee will conduct a special review and respond to the appellant in writing or by e-mail within the prescribed timeframe.

三、報到程序與應繳證件 **Registration Procedure and Required Documents**

錄取生應依錄取通知書規定之日期，親至本校教務處辦理報到手續；逾期未報到者，即取消入學資格。報到時須繳交驗證下列文件正本：

Admitted students must register in person at the Office of Academic Affairs on the date specified in the admission letter; failure to do so will result in cancellation of admission. The following originals must be submitted for verification at registration:

序 號 No.	報到應繳證件名稱 Document	繳驗說明與規範 Requirements
1	護照與簽證影本 Passport & visa copy	繳交護照（正本驗畢發還）及中華民國簽證頁影本 1 份。 Submit the passport (returned after verification) and a copy of the R.O.C. visa page.
2	最高學歷畢業證書正本 Original highest diploma	須經學歷授予學校所在地之中華民國駐外館處驗證正本 1 份（臺灣學校授予者免駐外驗證）。 Must be verified by an R.O.C. overseas mission in the country/region of the issuing school (verification not required for diplomas from Taiwanese schools).
3	最高學歷歷年成績單正本 Original academic transcript	須經成績單授予學校所在地之中華民國駐外館處驗證正本 1 份（臺灣學校授予者免駐外驗證）。 Must be verified by an R.O.C. overseas mission in the country/region of the issuing school (verification not required for transcripts from Taiwanese schools).
4	財力或獎學金證明 Financial or scholarship proof	證明足以負擔在臺就學費用之相關文件。 Documents showing sufficient funds to cover studies in Taiwan.
5	健康檢查證明 Health-check certificate	經指定醫院核發之健康檢查證明應檢查項目表。 The official health-check form issued by a designated hospital covering all required items.
6	保險證明 Insurance certificate	須檢附自入境當日起至少 6 個月效期之醫療及傷害保險證明；國外核發者應經駐外館處驗證。 Must show at least 6 months of medical & injury insurance valid from the date of arrival. Overseas-issued insurance must be verified by an R.O.C. overseas mission.
7	入學相關表件 Admission forms	包含入學申請表、讀書計畫、入學切結書、入學許可、個人資料使用授權同意書等。 Including the Application Form, Study Plan, Admission Affidavit, Admission Letter, and Personal Data Consent Form.

四、註冊入學相關規定 Registration Regulations

1. 學籍規範查詢：關於休學、修業年限、畢業條件、應修學分數及學分抵免等學籍相關規定，請依教務處最新公告為準，或至本校官方網站查詢。

2. **Student-status regulations:** For rules on leave of absence, duration of study, graduation requirements, required credits, and credit transfer, please refer to the latest announcements of the Office of Academic Affairs or the University's official website.

3. **文件造假之嚴懲條款：**申請及報到所繳之入學相關證明文件，如有偽造、假借、冒用、塗改等情事：

Severe penalties for forgery: Should any admission document be forged, borrowed, impersonated, or altered:

- 一經查明，立即取消錄取資格，不准註冊。

Admission will be cancelled immediately upon discovery and registration denied.

- 註冊入學後始發現者，取消入學資格並開除學籍。

If discovered after registration, admission will be revoked and the student expelled.

- 畢業後始發現者，追繳並註銷已發之畢業證書。

If discovered after graduation, the diploma will be recalled and invalidated.

- 以上情節皆專案報請教育部備查，本校並得送請司法機關追究其法律責任。

All such cases will be reported to the Ministry of Education and may be referred to judicial authorities for legal action.

柒、其他重要注意事項 Other Important Information

一、在臺工讀與工作證規定 Part-Time Work and Work Permits in Taiwan

外國學生在臺期間若需從事工讀，必須嚴格遵守中華民國勞動法規，違者將面臨重罰並遣返：
Foreign students wishing to take part-time work in Taiwan must strictly comply with R.O.C. labor regulations. Violators face heavy penalties and deportation:

1. **申請義務與工時限制：**外國學生打工應申請工作許可證。工作時間除寒暑假外，每星期最長為20小時（依據就業服務法第43條及第50條規定）。

Application obligation and work-hour limit: Foreign students must apply for a work permit before working part-time. Outside winter and summer vacations, working hours are capped at 20 per week (per Articles 43 and 50 of the Employment Service Act).

2. **非法工作嚴格罰則：**未經許可在臺工作，應處新臺幣3萬元以上15萬元以下罰鍰，並即令其出國，不得再於境內工作；屆期不出國者，入出國管理機關得強制出國，於未出國前，入出國管理機關得收容之（依據就業服務法第68條第1項、第3項及第4項規定）。

Severe penalties for illegal work: Working in Taiwan without a permit is punishable by a fine of NT\$30,000 to NT\$150,000, followed by an order to leave Taiwan with a ban on further domestic work. Those who do not leave on time may be forcibly deported by immigration authorities and may be detained until departure (per Art. 68-1, 68-3, 68-4 of the Employment Service Act).

3. **校內懲處機制：**如涉在臺非法工作，依學校學生獎懲規定，視情節予以處分。

Internal school penalties: Cases of illegal work in Taiwan will be handled under the school's rewards-and-penalties regulations according to severity.

二、簽證與居留指引 Visa and Residency Guidance

1. **簽證核發權限：**入學許可並不保證簽證取得，簽證核發與否須由中華民國駐外館處依相關規定審查核給。

Visa issuance authority: An admission letter does not guarantee a visa; issuance is determined by R.O.C. overseas missions according to relevant regulations.

2. **變更簽證業務：**須辦理變更簽證者，請逕洽詢外交部領事事務局（臺北市濟南路一段 2-2 號 3-5 樓）或新竹縣警察局外事課（新竹縣竹北市光明六路 12 號）辦理。

Changing visa type: For visa changes, contact the Bureau of Consular Affairs, MOFA (No. 2-2, Sec. 1, Jinan Rd., 3F–5F, Taipei) or the Foreign Affairs Section of the Hsinchu County Police Bureau (No. 12, Guangming 6th Rd., Zhubei, Hsinchu).

3. **身分變更之退學限制：**如經註冊入學後，於就學期間許可在臺初設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍，即喪失外國學生身分，予以退學處分。

Withdrawal due to status change: If, after registration, a student is authorized to initially register a household in Taiwan, transfer household registration, or to naturalize or recover R.O.C. nationality during studies, foreign-student status is forfeited and the student will be withdrawn.

三、保險與個人資料規範 Insurance and Personal Data

1. **醫療與傷害保險：**外國學生註冊時，新生應檢附已投保自入境當日起至少 6 個月效期之醫療及傷害保險證明；前項保險證明如為國外所核發者，應經駐外館處驗證。在校生則應檢附全民健康保險等相關保險證明文件。

Medical and injury insurance: New foreign students at registration must show proof of medical and injury insurance valid for at least 6 months from the date of arrival; if the insurance is issued abroad, the certificate must be verified by an R.O.C. overseas mission. Returning students must show National Health Insurance or equivalent certificates.

2. **個人資料保護宣告：**依據「個人資料保護法」之規定，得於業務範圍內收集、處理並使用於法定範圍內之個人項目，以利招生及註冊等程序之進行。

Personal-data protection statement: Under the Personal Data Protection Act, the University may collect, process, and use personal information within its business scope and legal limits to carry out admissions and registration.

四、綜合行政事項 General Administrative Matters

1. **法規依據：**本項招生係依教育部修正發布之「外國學生來臺就學辦法」辦理。

Legal basis: These admissions are conducted in accordance with the MOE-amended "Regulations Regarding Studying in Taiwan by Foreign Students."

2. **文件不予退還：**報名繳交之報名資料、證件影本，一經繳交後，概不予退還，請自行保留備份。

No return of documents: Once submitted, application materials and document copies will NOT be returned — please keep your own copies.

3. **未委外招生聲明：** 招生未委外辦理招生事宜，各項資訊與辦理程序均以官方公告為準。

No outsourced recruitment: Admissions are NOT outsourced. All information and procedures are governed by official announcements only.

4. **語文版本與未盡事宜認定：** 簡章中英文及中越文版本如有出入時，以中文內容為準。如有未盡事宜，依相關法規及招生委員會決議辦理。

Language versions and unaddressed matters: In case of any discrepancy between the Chinese and English (or Chinese and Vietnamese) versions, the Chinese version shall prevail. Matters not covered herein will be handled in accordance with relevant regulations and decisions of the Admissions Committee.

捌、僑外生獎助學金 Scholarship Guidelines for Overseas Chinese and International Students

(2025年5月13日行政會議修訂通過 / Approved by the Administrative Council on May 13, 2025)

一、獎助對象：

本校在學之僑生及外籍學生，適用於2024年（含）以後入學之班別。

Eligibility:

All currently enrolled overseas Chinese and international students admitted in or after 2024.

二、獎助原則

Scholarship Principles

(一)獎助項目 Types of Scholarships

1. 學期成績獎學金 Academic Achievement Scholarship:

凡學生自正式進入系所第一年起，每學期缺曠課低於10節（含），可申請以下成績優異獎學金（公假與持醫師證明之病假不列入計算）：Starting from the first academic year, students with fewer than 10 absences per semester (excluding official leave and medically certified sick leave) are eligible for the following scholarships:

- | | |
|--------------------|--------------------------------|
| • 全班第1名：新台幣10,000元 | 1st place in class: NT\$10,000 |
| • 全班第2名：新台幣6,000元 | 2nd place in class: NT\$6,000 |
| • 全班第3名：新台幣3,000元 | 3rd place in class: NT\$3,000 |

2. 華語文能力測驗獎學金 Mandarin Proficiency Test Scholarship:

學生入學後，依據所通過的華語文能力測驗等級提供一次性獎勵：

After enrollment, students passing the TOCFL (Test of Chinese as a Foreign Language) are eligible for a one-time scholarship:

- | | |
|---------------------------------------|---------------------|
| • 通過B2級：新台幣4,000元 | Level B2: NT\$4,000 |
| • 通過C1級：新台幣5,000元 | Level C1: NT\$5,000 |
| • 通過C2級：新台幣6,000元 | Level C2: NT\$6,000 |
| (同一級別限領一次) (Only one award per level) | |

3. **專業技術證照獎學金 Professional Certification Scholarship:**

鼓勵學生於在學期間考取專業技術證照，依證照等級給予補助：

To encourage technical skill development, students passing the following certifications during their studies will receive:

- 丙級：每張新台幣 1,000 元 Class C license: NT\$1,000 per license
- 乙級：每張新台幣 2,000 元 Class B license: NT\$2,000 per license
- 甲級：每張新台幣 4,000 元 Class A license: NT\$4,000 per license

4. **競賽獲獎獎學金 Competition Award Scholarship:**

參與校內外競賽並獲前三名者，可申請以下獎助金：

Students who place in the top three of on-campus or external competitions may receive:

- 第一名：新台幣 1,000 元 1st Prize: NT\$1,000
- 第二名：新台幣 700 元 2nd Prize: NT\$700
- 第三名：新台幣 500 元 3rd Prize: NT\$500

(二)獎助年限 Scholarship Duration:

自入學起至該學制修業年限內。

From the first year of enrollment until the end of the designated academic program period.

(三)不予核發情形 Ineligibility Conditions:

下列情況者不得申請或領取獎助學金：Scholarships will not be granted to students who:

1. 學雜費或其他應繳費用未繳清者 Have unpaid tuition or other school-related fees.
2. 曾受一支大過以上操行處分者 Have received disciplinary actions of major demerit or higher.

表 1
Form 1

敏實科技大學國際專修部申請入學繳交資料紀錄表

Minth University of Science and Technology Check List for Application Materials

※ 申請資料寄達後，如有逾期、報名資格不符規定、表件不全等情形，恕不予受理。

Applicants who have late applications, submit incomplete application forms and documents, or do not meet the admission requirements will not be accepted.

※ 申請表件一概不予退還，請自行保留備份。

No application documents will be returned for any reason. Please make copies for yourself if needed.

註記 check	申請資料 Application Materials	份數 No. of copies
	1. 附表 2：入學申請表並附貼二吋半身脫帽照片 <u>Attachment 2: A completed application form with a two-inch bust bare photo attached</u>	1
	2. 護照影本或其他國籍證明文件 A copy of passport or other equivalent verification as proof of nationality.	1
	3. 最高學歷或同等學力證明文件影本(中英文以外之語文，應加附經公證之中文或英文譯本) One photocopy of the certificate or diploma of the highest degree obtained abroad, or documentation of equivalent academic attainment	1
	4. 歷年成績單影本(中英文以外之語文，應加附經公證之中文或英文譯本) One photocopy of year-by-year grade transcript issued by the academic institution and verified by a Taiwanese overseas embassy or consulate	1
	5. 附表 3：國際專修部切結書 <u>Attachment 3: Affidavit for International Foundation Program</u>	1
	6. 具備足夠在臺就學之財力證明書(美金 3,000 元以上)或獎學金證明。 A financial statement with sufficient funds (to support your study in Taiwan) and the official bank stamp (at least USD \$3,000) or proof of scholarship.	1
	7. 附表 4：僑生及港澳生身分學歷切結書 <u>Attachment 4: Only compulsory for overseas Chinese applicants</u>	1
	8. 附表 5：香港或澳門居民報名資格確認書 <u>Attachment 5: Only compulsory for applicants from Hong Kong or Macao</u>	1
	9. 附表 6：國際專修部申請入學申訴申請表 <u>Attachment 6: Affidavit for International Foundation Program</u>	1
	10. 讀書計畫 Study Plan	1
	11. 個人資料蒐集同意書 <u>Personal Data Collection Agreement</u>	1

表 2
Form 2

敏實科技大學國際專修部入學申請表
MintH University of Science and Technology
Application Form for International Foundation Program

二吋半身脫帽照片

一、個人基本資料 Personal background

申請人姓名 Applicant's Name	(中文) In Chinese		申請學系 Apply to Department		出生日期 Date of Birth (DD/MM/YYYY)
	(英文) In English		☐ AI人工智慧 Artificial Intelligence ☐ 餐飲系 Food and Beverage Management ☐ 智車系 Intelligent Vehicles and Energy ☐ 智工系 Intelligent Manufacturing Engineering		性別 Sex 男 Male 女 Female
婚姻狀況 Marital Status	已婚 Married 未婚 Single	電話/行動電話 TEL/Cellphone	通訊軟體 ID ☐ Line ID : _____ ☐ WhatsApp : _____ ☐ WeChat : _____		
國籍 Nationality		護照號碼 Passport No			
電子信箱 Email					
通訊地址 Mailing Address					
父親或母親 Father or Mother's information	關係 Relationship	☐ 父親 Father ☐ 母親 Mother	電話/行動電話 TEL/Cellphone		
	姓名 Name		永久地址 Permanent address		
在台連絡人資訊 Contact person in Taiwan	關係 Relationship		電話/行動電話 TEL/Cellphone		
	姓名 Name		通訊地址 Mailing Address		

二、申請人教育背景 Applicant's Educational Background

學歷 Education	學校名稱 Name of School	主修 Field of Study	文憑 Diploma	就讀期間 Period (MM/YY)
中等學校 Secondary School				
學院/大學 College / University				

三、僑港澳學生身分資訊(外國學生免填)

Overseas Chinese/Hongkong/Macau Students (Except for International Students)

籍貫	____省____縣(市)	移居 僑居地年份	☐ 從出生迄今 ☐ 從西元____年移居	移居僑居地 前居住地	____省____縣(市)	
國籍	中華民國	身分證字號：		僑居地	國別：	
		護照號碼：			護照號碼：	
		居留證號碼：			居留證號碼：	
僑居地通訊地址				僑居地電話		

四、華語文程度 Chinese proficiency level

1. 曾研究華語文幾年 How long have you studied Chinese ?
2. 在何處受何人指導 Under whose guidance and where?

3. 您是否參加過華語文能力測驗

Have you taken any Chinese proficiency test?

☐ 是 Yes ☐ 否 No

何種測驗

分數 / Score

What kind of the test _____

4. 華語文程度 Chinese proficiency level :

聽 Listening	☐ 優Excellent	☐ 佳Good	☐ 尚可Average	☐ 差Poor
說 Speaking	☐ 優Excellent	☐ 佳Good	☐ 尚可Average	☐ 差Poor
讀 Reading	☐ 優Excellent	☐ 佳Good	☐ 尚可Average	☐ 差Poor
寫 Writing	☐ 優Excellent	☐ 佳Good	☐ 尚可Average	☐ 差Poor

五、其他

1. 敘明在臺期間各項經費來源 State your plans for financing your education in the Republic of China.

☐ 個人儲蓄 _____ ☐ 父母支援 _____

Personal Savings (金額 Amount in US Dollars) Parent Supports (金額 Amount in US Dollars)

☐ 獎助金 _____ ☐ 其他 _____

Scholarship (來源及金額 Source & Amount in US Dollars) Others (來源及金額 Source & Amount in US Dollars)

2. 健康情形 Health Condition

☐ 優 Excellent ☐ 佳 Good ☐ 尚可 Average ☐ 差 Poor

3. 經歷 Previous Employment _____

以上資料業由本人填寫，且經詳細檢查，在此保證其正確無誤。

I have carefully reviewed the above information and hereby attested that all of it is correct.

敏實科技大學於本次招生作業中，授權取得學生之識別類、特徵類、學習經歷類等個人資料作為本校建立名單及招生聯繫之用，並須基於「學生資料管理」之目的，向有意願就讀之錄取學生蒐集與就學相關的資料，以供本校於學生求學期間及地區內的必要利用，例如學籍建立、資料管理、教育行政、住宿安排、必要聯繫等。

During the admission operations, Minsh University of Science and Technology (MITUST) is authorized to obtain my personal informationsuch as identification, characteristics and learning experiences, for the purpose of admission only. MITUST would use my information to confirm my qualification, establish the student list, arrange school accommodation, offer the scholarship, andmake contact with and accomplish other related purposes during the time of studying at MITUST.

申請人簽名 / Applicant's Signature

申請日期(M/D/Y) /Date of Application

國際專修部入學切結書

Affidavit for International Foundation Program

- 一、本人所提供之最高學歷畢業證書為教育部認可、經駐外單位驗證屬實、行政院設立或指定之機構或委託之民間團體驗證。(中文或英文翻譯本)

The highest academic degree certificate I provided is recognized by the Ministry of Education, verified as authentic by the overseas office, and verified by an institution established or designated by the Executive Yuan or an entrusted private organization (in Chinese or English translation).

- 二、國際專修部申請入學必需於第一年先修華語課程(至少720小時)，華語先修課程期滿後必須通過華語文能力測驗(TOCFL) A2標準;未於規定時間內通過標準者學校逕行退學處分並通報註銷居留身份，學生須於居留證失效前離境。第二年修課期滿必須通過華語文能力測驗(TOCFL) B1標準，未達標者應持續修讀本校華語課程，至通過前揭標準，始得畢業。

Applicants admitted to the International Foundation Program must take at least 720 hours of Chinese courses during the first academic year. Students are required to pass TOCFL A2 level in the first academic year. Students who fail to pass the TOCFL A2 are subject to withdrawal from the school and will be notified of the cancellation of their residence status. They must depart before the residence permit expires. Students are required to pass TOCFL B1 level during the second academic year. Students who fail to pass the TOCFL B1 must keep studying Chinese courses at our school until pass, or can't graduate.

- 三、本人未曾因操行、學業成績不及格或因犯刑事案件經判刑確定致遭退學。

I have never been dismissed / withdrawn from any academic programs in any educational institutions due to failure of my conduct, failure of my academic grade, or found guilty of criminal cases.

- 四、本人知悉於就學期間在臺設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍者，喪失外國學生身分，需經退學處分。

I acknowledge that I will be withdrawn from Minth University of Science and Technology (MITUST) if my identity of an international student has been lapsed by establishing household registration, moving-in registration, naturalizing or regaining R.O.C. citizenship.

- 五、打工重要規定 Regulations regarding working in Taiwan

1. 外國學生打工應申請工作許可證，工作時間除寒暑假外，每星期最長為20小時。(就業服務法第43條及第50條)

An international student must apply for a work permit to work in Taiwan. An international student is not permitted to work more than 20 hours per week, except during the winter and summer vacations. (See Article 43 and Article 50 of the Employment Service Act.)

2. 未經許可在臺工作，應處新臺幣3萬元以上15萬元以下罰鍰，並即令其出國，不得再於我國境內工作；屆期不出國者，入出國管理機關得強制出國，於未出國前，入出國管理機關得收容之。(就業服務法第68條第1項、第3項及第4項規定)

The international students who work without a valid work permit will be fined between NTD 30,000 and NTD 150,000. They will immediately be ordered to leave Taiwan and will not be permitted to work in Taiwan in the future. If they fail to depart within the specified period, the Ministry of the Interior National Immigration Agency may enforce their departure or hold them in detention until they are deported. (See Paragraphs 1, 3 and 4 of Article 68 of the Employment Service Act.)

3. 如涉在臺非法工作，依本校學生獎懲規定，視情節予以處分。

An international student who works in Taiwan illegally will be subject to disciplinary action under the regulations of the university governing student awards and penalties and depending on the circumstances of the case.

- 六、上述所陳之任一事項，本人同意授權貴校查證，如有不實或不符規定等情事，於入學後經查證屬實者，本人願意接受貴校註銷學籍處分，絕無異議。

I authorize Minth University of Science and Technology (MITUST) to verify the authenticity of all the documents provided hereby. If anything is found to be false after admission, I will accept revocation of my status as a student of MITUST. The decision made by MITUST is final and irrevocable.

- ☐ 本人已詳細閱讀並同意上述說明內容，並確認提供正確詳實的個人資訊。

I have read and accept terms and conditions listed above.

申請人簽章 / Applicant's Signature

日期 / Date :

表 4
Form 4

僑生及港澳生身分學歷切結書

本人_____ (請填寫中文姓名) 已詳讀招生簡章規定，本人身分資格及學歷資格均符合相關規定，茲提供相關身分證明及學歷證件作審查使用，且本人所提供報名及審查資料，內容皆屬實，經審查後，如有下列以下情形，本人同意至2024年8月8日止(秋季班)或2025年1月8日止(春季班)應符合相關資格規定，否則由貴校撤銷錄取資格。

一、**僑生**申請時未符合「僑生回國就學及輔導辦法」第2條有關「最近連續居留海外6年以上及第3條所定連續居留海外期間之規定」。

二、**港澳生**申請時尚未符合「香港澳門居民來臺就學辦法」第2條有關最近連續居留境外6年以上及第3條規定連續居留境外期間之規定。

三、**港澳具外國國籍之華裔學生**申請時尚未符合「僑生回國就學及輔導辦法」第23條之1有關「最近連續居留香港、澳門或海外6年以上」及第3條所定連續居留海外期間之規定。

另，**港澳生**同意於錄取報到後之身分資格符合「香港澳門關係條例」第4條有關「未持有英國國民(海外)護照或香港護照以外之旅行證照者，或未持有澳門護照以外之旅行證照或雖持葡萄牙護照但係於葡萄牙結束治理前於澳門取得者」之規定。

港澳具外國國籍之華裔學生則符合「僑生回國就學及輔導辦法」第23條之1有關「未曾在臺設有戶籍」之規定。

除上述身分資格外，本人所提學歷審查資料亦皆符合簡章學歷資格，驗證時亦必提具與報考學歷相符並經相關單位核驗之文件備查。

此致
敏實科技大學

立切結書人：

護照號碼或香港/澳門永久性居民身分證字號：

通訊地址：

聯絡電話：

西元 年 月 日

(本人已確實瞭解切結書所提及之內容)

【本切結書請列印後填寫簽名，再掃描成PDF檔】

表 5
Form 5

香港或澳門居民報名資格確認書

本人_____ (請填寫姓名) 為香港或澳門居民申請於西元2024年(秋季班)或西元2025年(春季班)赴臺就學。
本人確認報名時符合下列各項勾選情況(請就以下問項逐一勾選)：

一、本人具有香港或澳門永久居留資格證件：

☐ 是；本人具有_____ (請填寫香港或澳門) 永久性居民身分證。

二、以簡章報名截止日往前推算，本人符合下列最近連續居留境外^{註1}之年限規定：

註1：所稱境外，指臺灣地區以外之國家或地區。至「連續居留」係指每曆年(1月1日至12月31日)來臺停留時間不得逾120日。

☐ 最近連續居留境外8年以上。

☐ 最近連續居留境外已滿6年但未滿8年。

☐ 最近連續居留境外未滿6年。

☐ 計算至西元2024年8月8日止(秋季班)或西元2025年1月8日止(春季班)始符合最近連續居留境外滿6年。

三、承上題，最近連續居留境外期間曾否在臺灣停留超過120日？

☐ 是；本人另檢附_____ 證明文件。

☐ 否。

四、確認您的報名身份是「港澳生」或「港澳具外國國籍之華裔學生」(只能填寫一種)

☐ 港澳生(以下4擇1)	☐ 港澳具外國國籍之華裔學生(以下3擇1)
1 ☐ 本人具有英國國民海外護照。	1 ☐ 本人具有英國護照，兼具香港永久居留資格，未曾在臺設有戶籍，且最近連續居留香港、澳門或海外6年以上
2 ☐ 否；本人無葡萄牙護照、英國國民(海外)護照或香港、澳門護照以外之旅行證照。	2 ☐ 本人具有葡萄牙護照，且首次取得葡萄牙護照日期為：1999年12月20日後取得，兼具澳門永久居留資格，未曾在臺設有戶籍，且最近連續居留香港、澳門或海外6年以上。
3 ☐ 是；本人具有葡萄牙護照，且首次取得葡萄牙護照日期為：1999年12月19日(含)前取得(錄取後需檢附澳門特區政府身分證明局開立之「個人資料證明書」始得申辦赴臺就學簽證)。	
4 ☐ 是；本人具有_____ (請填寫國家)護照或旅行證照，同意於錄取分發後放棄外國護照或旅行證照。	3 ☐ 本人具有_____ (請填寫國家)護照或旅行證照，兼具香港、澳門永久居留資格，未曾在臺設有戶籍，且最近連續居留香港、澳門或海外6年以上。(申請就讀大學醫、牙及中醫學系者須滿8年)。 (所稱海外，指大陸地區、香港及澳門以外之國家或地區)

本人確認前述填報資料均屬實，如有誤報不實致報名資格不符情事，其責任自負，絕無異議。

立聲明書人：

香港或澳門永久性居民身分證字號：

住址：

電話：

西元 年 月 日

【本確認書請列印後填寫簽名，再掃描成 PDF 檔】

表 6
Form 6

國際專修部申請入學申訴申請表

Appeal Form International Foundation Program

申請人姓名 Full Name		護照證號 Passport No		電話/行動電話 TEL/Cellphone	
電子信箱 Email		通訊地址 Mailing Address			
申訴內容 Information and Grounds for Appeal					
申請人簽名/Applicant's Signature					
申請日期 / Application Date			年(yyyy) 月(mm) 日(dd)		
處理結果(申請人勿填) Result of Appeal (Office Use Only)					
複核審定日期 / Date					
複核審定日期 / Date			年(yyyy) 月(mm) 日(dd)		

注意事項/ Notes :

- 申請者對於申請審核結果認為有損其權益情形時，可於公告錄取名單日起一周內，填寫申訴表並寄 Email：int@o365.mitust.edu.tw 向本校國際專修部提出申訴。

Applicants may file an appeal with the International Foundation Program by filling out an appeal form and sending it to int@o365.mitust.edu.tw within one week from the date of the announcement of the admission result if they find that the results are detrimental to their rights.

- 申訴案件以申請者本人為當事人，不受理其他人申訴。

There will be no acceptance of anyone else other than the applicant, who is the subject of the complaint.

- 申訴以一次為限，逾期不受理。

Appeal can only be filed once. NO application will be accepted if exceed the deadline.

個人資料蒐集同意書

Personal Data Collection Agreement

敏實科技大學（以下簡稱本校）為蒐集、處理、利用個人資料，依個人資料保護法之規定以本聲明及同意書向您行書面告知並徵求您同意。當您於頁末簽名處簽署本同意書時，表示您已閱讀、瞭解並同意接受本同意書之所有內容。

According to the Personal Data Protection Act, Minsh University of Science and Technology (hereinafter as MITUST) issues its statement of personal data protection and collection agreement to notify you of your responsibilities and rights and solicit your consent to the collection, processing and use of your personal data by MITUST. Your signature below indicates that you have read, understood and accepted the contents set forth in this agreement.

一、基本資料之蒐集、更新及保管

(一)本校係依據中華民國「個人資料保護法」與相關法令之規範，蒐集、處理及利用您的個人資料、人身保險及學生（員）(含畢、結業生)資料管理。

(二)請提供您本人正確、最新及完整的個人資料。

(三)本校因執行業務所蒐集您的個人資料包括表單內所需欄位等。

(四)若您的個人資料有任何異動，請主動向本校申請更正，使其保持正確、最新及完整。

(五)若您未提供真實且正確完整之個人資料，導致學生事務無法執行、緊急事件無法聯繫、考試成績無法送達等，將影響個資當事人之權益。

(六)您可依中華民國「個人資料保護法」，就您的個人資料行使以下權利：

1. 查詢或請求閱覽。
2. 請求製給複製本。
3. 請求補充或更正。
4. 請求停止蒐集、處理或利用。
5. 請求刪除。

行使上述權利時，須依本校規定驗證確認本人身份後提出申請。若委託他人辦理，須另出具委託書並同時提供受託人身份證明文件以供核對。但本校各單位因執行職務或業務所必需者，本校得拒絕您上述之請求。且因您行使上述權利，而導致權益受損時，本校將不負相關賠償責任。

I. Basic Data Collection, Renewal and Management

(I) MITUST will collect, process, and use your personal data, personal insurance and student academic record in accordance with the Personal Data Protection Act and relevant laws and rules enacted in Taiwan, the Republic of China.

(II) Please provide your accurate, latest and complete personal data.

(III) Your personal data collected by MITUST to facilitate its administration includes the information in the columns marked as required on the form.

(IV) Please inform MITUST of any change to your personal data to maintain the latest information.

(V) You may lose certain rights or benefits if you provide incorrect, untrue, outdated or incomplete information.

(VI) According to the Personal Data Protection Act (ROC), you are entitled to make the following requests:

1. To check or review the collected data.
2. To receive a photocopy of the collected data.
3. To supplement or revise the collected data.
4. To cease the collection, processing or use of the collected data.
5. To delete the collected data.

When exercising the above right, a candidate shall submit application after his/her identity has been verified in accordance with the regulations of this university. If an application is made by an entrusted person, a letter of

authorization shall be submitted together with the identification document of the entrusted person for verification. However, MITUST may reject your requests in order to meet the administrative needs of its offices and institutes. Moreover, should you suffer any losses due to such requests; MITUST shall not be held responsible for any compensation.

二、蒐集個人資料之目的

(一)本校係基於「教育行政業務需求」之特定目的而蒐集您的個人資料。

(二)當您的個人資料使用方式與本校蒐集的目的不同時，我們會在使用前先徵求您的書面同意，您可以拒絕向本校提供個人資料，但您可能因此喪失您的權益。

II. Purpose of Personal Data Collection

(I)MITUST collects your personal data to meet the needs of educational administration.

(II)We will solicit your consent in a written form in advance before using your personal data to serve a purpose other than the one specified in Item (I) of this article. While you may refuse to provide your personal data to MITUST, you may lose certain rights or benefits as a consequence.

三、個人資料利用之期間

除法令或中央事業主管單位另有個人資料保存期限外，以上開蒐集目的完成所需之期間為限，學生資料將依敏實科技大學學則以及相關規定保存。

III. The period within which the personal data can be used

Unless otherwise stipulated by the law or the central competent authority in respect of the retention period of personal information obtained from the holding of examination, the retention period of the personal information by the University shall be the time required for the above purposes for collection to be fulfilled.

四、個人資料利用之地區：台灣地區(包括澎湖、金門及馬祖等地區)。

IV. The area where the personal information is used：The Taiwan area (including Penghu, Kinmen and Matsu) or the regions agreed or authorized by you for information processing and use.

五、基本資料之保密：本校如違反「個人資料保護法」規定或因天災、事變或其他不可抗力所致者，致

您的個人資料被竊取、洩漏、竄改、遭其他侵害者，本校將於查明後以電話、信函、電子郵件或網站公告等方法，擇適當方式通知您。

V. Basic Information Security Should your personal information be stolen, disclosed, altered or infringed upon due to the violation of the Personal Data Protection Act by MITUST the occurrence of any natural disasters, incidental changes or other unavoidable circumstances, MITUST shall inspect the cause and inform you by phone, mail, email or website notice.

四、同意書之效力

(一)當您簽署本同意書時，即表示您已閱讀、瞭解並同意本同意書之所有內容。

(二)本校保留隨時修改本同意書規範之權力，本校將於修改規範時，於本校網頁(站)公告修改之事實，不另作個別通知。如果您不同意修改的內容，請依上述第一條第六款向本校主張停止蒐集、處理及利用個人資料。否則將視為您已同意並接受本同意書該等增訂或修改內容之拘束。

IV. Validity of Agreement

(I)Your signature on this agreement indicates that you have read, understood and accepted its contents.

(II)MITUST is entitled to amend the contents of this agreement, and any amendments will be publicized on the MITUST website. Should you disagree with any amendments, please exercise your right to request that MITUST discontinue to collect, process or use your personal data according to Item VI of Article I.

Otherwise, you are considered to have agreed to the amendment.

簽名 Signature: _____

護照號碼 Passport number: _____ 日期 Date of Signature(YYYY/MM/DD): _____